



**Minutes of Meeting  
November 22, 2011**

**1. CALL THE MEETING TO ORDER**

The meeting was called to order by Chair BRUNGARDT at 4:00 p.m. in the City Council Chambers of the Municipal Building, 7500 West 29<sup>th</sup> Avenue, Wheat Ridge, Colorado.

**2. ROLL CALL OF MEMBERS**

Authority Members Present: Cheryl Brungardt  
Joseph DeMott  
Kathy Nuanes  
Janice Thompson

Authority Members Absent: Katie Vanderveen

Staff Members Present: Sally Payne, Deputy Director  
Larry Nelson, Cornerstone Realty  
Betty Maybin, Cornerstone Realty  
Henry Wehrdt, Jeffco Housing Authority  
Ann Lazzeri, Recording Secretary

**3. APPROVAL OF MINUTES – October 25, 2011**

**It was moved by Joseph DeMott and seconded by Janice Thompson to postpone approval of the October 25, 2011 minutes until the January meeting. Motion carried 4-0.**

**4. OFFICER REPORTS**

There were no officer reports.

**5. PUBLIC FORUM**

No members of the public were present.

**6. NEW BUSINESS**

**A. Update from JCHA on rehab of Single Family Homes**

Henry Wehrdt gave progress reports on the following properties:

- 3891 Moore Street: Permits should be in hand next week and then work can proceed.
- 4035 Nelson: Five out of six bids were turned in ranging from \$42,000 to \$61,000. Authority members reviewed bid results. Henry Wehrdt will call and ask for justification for certain items in the higher bids. He will send an e-mail to Authority members regarding any modified bids and a vote will be taken via e-mail.
- 4530 Yarrow: The property has been cleaned up and looks good.
- 3695 High Court: A problem was discovered when removal of the drive for replacement. It was discovered there was a double layer of concrete to be removed. This property should be complete at the end of the month.

**7. UNFINISHED BUSINESS**

There was no unfinished business to come before the Authority.

**8. OTHER**

- Sally Payne reported that work has begun on the Fruitdale school building roof replacement. The roof as well as weatherization should be complete in two weeks. Final cost for all the work will be under \$100,000.
- Patrick Eidman informed Sally Payne that he received verbal confirmation that the HSA grant will be approved.

**9. ADJOURNMENT TO TOUR 3695 HIGH COURT**

**It was moved by Janice Thompson and seconded by Joseph DeMott to adjourn the meeting at 4:45 p.m. to tour the property at 3695 High Court. Motion carried 4-0.** The next meeting is scheduled for January 24, 2012.

  
**Cheryl Brungardt, Chair**

  
**Ann Lazzeri, Secretary**