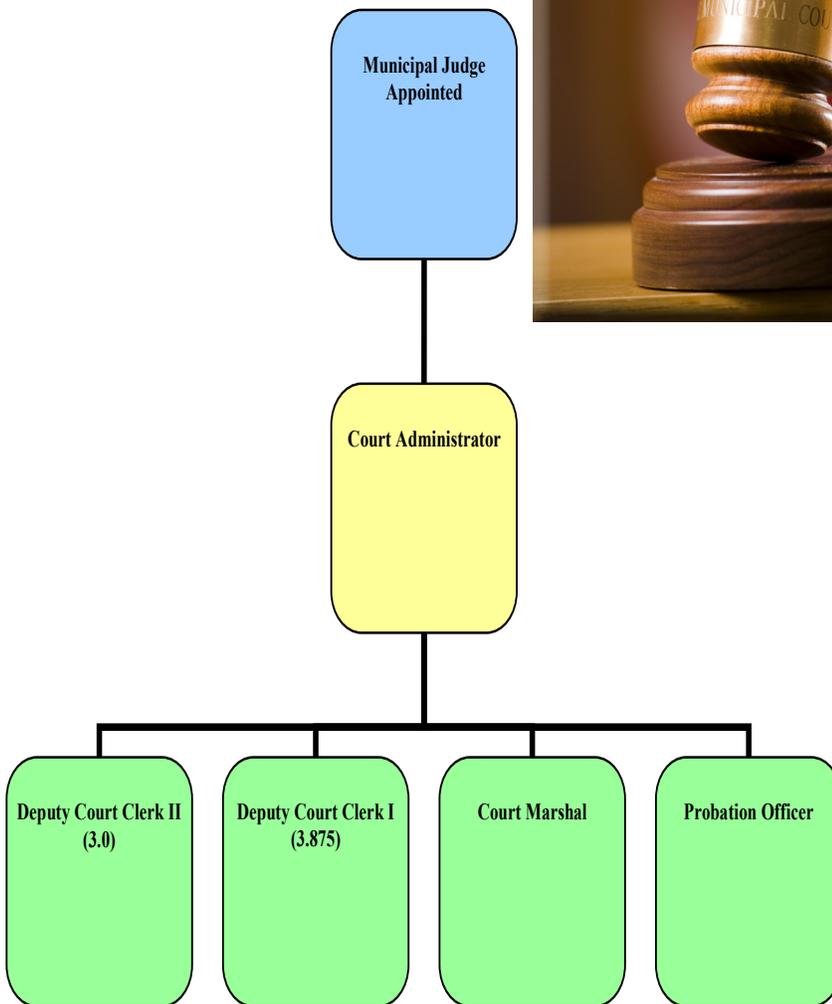


Municipal Court

About Municipal Court

The Municipal Court is a limited jurisdiction court of record established to hear and resolve City Charter and ordinance violations for the City of Wheat Ridge. The Court has jurisdiction over traffic violations and local ordinances that include theft, assault, damage to property, harassment, code and animal violations, and domestic violence matters. Most criminal matters carry up to a \$1000 fine and up to one year in jail. The Court Clerk’s Office is open full-time Monday through Friday. Court is in session three days per week. Court acts as a check and balance on the legislative and executive branches of government. The Court’s sentencing philosophy is to rehabilitate the defendant, to protect the public, and to provide restitution to victims.



2011 Budget Highlights

- Monitor and evaluate probation compliance under the new Domestic Violence Offender Management Board standards
- Install portable scanner for screening briefcases and purses
- Implement and finalize on-line payments

**MUNICIPAL
COURT**

Municipal Court



DID YOU KNOW

The City ordinances allow for real property abatements after a hearing before the Judge? The City may repair or clean up real property and assess the actual costs of abatement, inspection fee, and other incidental costs.

Municipal Court

Overview

- Adjudicate misdemeanors, traffic, juvenile, domestic violence, nuisance, code, abatement, animal control, and sales tax cases
- Conduct 146 Court sessions annually
- Process domestic violence violations on a fast-track basis
- Monitor special domestic violence counseling program and monitor compliance with probation and general sentencing
- Collect revenues for fines, costs, judgments, defaults, and services
- Process escrow funds for restitution, jury demands, and bonds
- Appoint attorneys for indigent defendants in criminal cases
- Create, maintain, and distribute an average of 6000 annual filings
- Process prisoners by video arraignment or in Court as applicable
- Issue bench warrants and outstanding judgments

2010 Achievements

- Developed alternative staffing plan, and redistributed work load of two vacant positions among existing staff & temporary assistant
- Upgraded on-line research capabilities
- Implemented new Colorado Crime Information Center software in conjunction with Colorado Bureau of Investigation
- Eliminated creation of file folders for non-mandatory traffic infractions reducing file folder and label usage
- Revised the appeal hearing process for administrative citations reducing expenses for hearing officers
- Monitored number of prisoners and length of prison sentences
- Streamlined the payment process by adding an initial stay form and requesting documentation prior to establishing a payment plan
- Researched x-ray scanning security devices
- Implemented new Domestic Violence Board standards

2011 Objectives

- Implement and finalize on-line payment capabilities
- Redesign front counter to increase customer service and efficiency
- Monitor and evaluate probation compliance for domestic violence convictions under the new Domestic Violence Offender Management Board standards
- Research mediation, restorative justice, and teen court as potential alternatives to the traditional court process
- Research alternative resources for collection of fines and fees
- Install portable scanner for screening of briefcases and purses
- Develop and implement uniform sentencing sheet

Municipal Court

Staffing and Financial Summary

	2008 Authorized	2009 Authorized	2010 Authorized	2011 Authorized
Municipal Judge	Contracted	Contracted	Contracted	Contracted
Court Administrator	1	1	1	1
Deputy Court Clerk II	2.875	2.875	2.875	3
Deputy Court Clerk I	4	4	4	3.875
Probation Officer	1	1	1	1
Court Marshal	1	1	1	1
TOTAL	9.875	9.875	9.875	9.875

	2009 Actual	2010 Adjusted	2010 Estimated	2011 Adopted
Personnel Services	\$673,684	\$661,685	\$664,165	\$675,950
Materials & Supplies	\$11,383	\$15,321	\$14,401	\$19,250
Other Services & Charges	\$12,959	\$26,995	\$18,895	\$27,085
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$698,026	\$704,001	\$697,461	\$722,285

Total 2011 Budget by Object

