

General Government

About General Government

General Government includes charges for Legislative Services (Mayor and City Council), City Attorney services and Central Charges. Central Charges encompasses overall City expenses including medical, dental, life and disability insurance for General Fund employees, Property/Casualty and Workers Compensation premiums and expenditures of Citywide general operations.

The City of Wheat Ridge operates under a Council-Manager form of government. This form of home-rule City operates with a City Council as a policy body and a City Manager as the chief executive-administrative officer of City government. In the Council-Manager form of government, the Council is the governing body of the City elected by the public, and the Manager is hired by Council to carry out the policies it establishes. The Council consists of eight members and an elected Mayor. The Council provides legislative direction while the Manager is responsible for day-to-day administrative operation of the City based on the Council's recommendations. The Mayor and Council as a collegial body are responsible for setting policy and approving the budget. The Manager serves as the Council's chief advisor. Managers also serve at the pleasure of the Council and are responsible for preparing the budget, directing day-to-day operations, and hiring and firing personnel.

2012 Budget Highlights

To focus on the Mayor and City Council's key strategic prioritized goals of:

1. Financially Sound City Providing Quality Services
2. Choice of Desirable Neighborhoods
3. Economically Viable Activity Centers
4. More Attractive Wheat Ridge



**GENERAL
GOVERNMENT**

Legislative Services

City Attorney

Central Charges



DID YOU KNOW

As part of the Strategic Planning, Council held a Citizen Summit to share ideas and focus on specific challenges and opportunities facing the City over the next five years?

Legislative Services

Overview

- Comprised of the Mayor and eight Council Members; two Council members representing each geographic Council District
- Serve as the legislative and policy-making body of the City of Wheat Ridge in a Council-Manager form of government
- Adopt laws, ordinances and resolutions
- Appoint City Manager, City Attorney and Municipal Court Judges
- Appoint members of the community to City Boards and Commissions and encourage community outreach and involvement
- Hold regular, special and study session public meetings
- Sign all official documents and agreements on behalf of the City

2011 Achievements

- Developed 2010 – 2015 Strategic Goals
- Strengthened relationship with Boards, Commissions and regional partners through increased interaction and communication
- Participated in training, professional development, and networking opportunities
- Continued to facilitate a strong partnership between the City and community

2012 Objectives

- Maintain focus on redevelopment projects for growth and opportunity
- Continue to encourage transparency and public involvement through regular meetings, district meetings, Boards and Commissions, and open house meetings
- Maintain focus on creating a sustainable City government through responsible allocation of revenues
- Update and prioritize the Strategic Plan goals and objectives

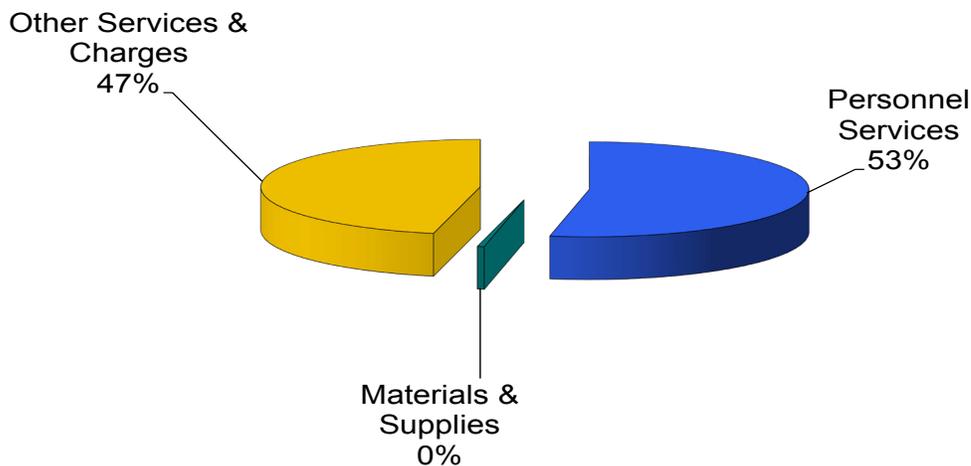
Legislative Services

Staffing and Financial Summary

	2009 Authorized	2010 Authorized	2011 Authorized	2012 Authorized
Mayor - 1 position	Elected	Elected	Elected	Elected
Council Member - 8 positions	Elected	Elected	Elected	Elected
Administrative Assistant	1	1	1	1
	1	1	1	1

	2010 Actual	2011 Adjusted	2011 Estimated	2012 Adopted
Personnel Services	\$151,364	\$159,811	\$159,811	\$161,645
Materials & Supplies	\$459	\$1,550	\$1,550	\$1,550
Other Services & Charges	\$163,920	\$141,221	\$140,721	\$146,698
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$315,743	\$302,582	\$302,082	\$309,893

Total 2012 Budget by Object



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DID YOU KNOW

The City Attorney advises City Officials on how to respond to requests under the Colorado Open Records Act?

City Attorney

Objectives

- Counsel and advise the City Council, City Manager, Boards and Commissions, and Department Directors on the legal implications of policy and administrative decisions
- Represent City Liquor Authority
- Determine legal means to implement City policies
- Represent the City in litigation in state and federal courts and before local and state administrative agencies
- Prepare and review City ordinances, contracts, and intergovernmental agreements
- Conduct legal trainings and other education programs related to compliance with the Charter and Code of Laws
- Facilitate Council review of work performance of City Manager and Municipal Judge

2011 Achievements

- Provided training for Planning Commission
- Created numerous ordinances, including compliance with new state legislative mandates
- Prepared legal memoranda on request
- Advised City officials and staff on requirements of Election Laws relating to proposed Charter amendments
- Facilitated Council's regular annual review of the City Manager
- Facilitated and drafted employment contract for new City Manager
- Provided legal advice to all City Departments on contracting issues, personnel matters, intergovernmental agreements, and new legislation
- Assisted in developing City position on medical marijuana
- Conducted hearings on sales tax appeals
- Drafted numerous intergovernmental agreements and contracts
- Prosecuted enforcement of sales tax and Liquor Authority cases

2012 Objectives

- Provide legal services within budget
- Conduct training for Planning Commission and Board of Adjustment
- Provide legal advice as needed regarding the Clear Creek Crossing development
- Conduct training on key legal issues affecting Council actions, including quasi-judicial actions, ex-parte contacts, and conflicts of interest
- Assist with implementation of Neighborhood Revitalization Project
- Facilitate annual review of the City Manager
- Supervise the work of the Municipal Court Prosecutor

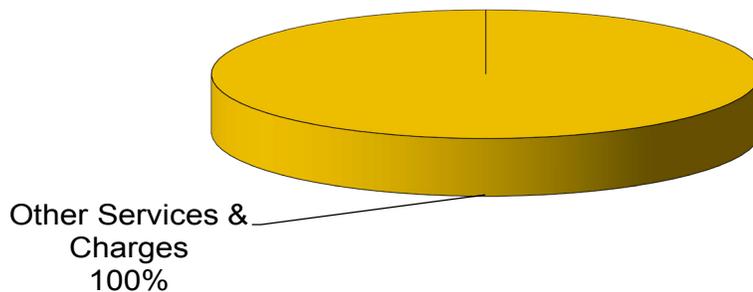
City Attorney

Staffing and Financial Summary

	2009 Authorized	2010 Authorized	2011 Authorized	2012 Authorized
City Attorney	Contracted	Contracted	Contracted	Contracted
	Contracted	Contracted	Contracted	Contracted

	2010 Actual	2011 Adjusted	2011 Estimated	2012 Adopted
Personnel Services	\$0	\$0	\$0	\$0
Materials & Supplies	\$0	\$0	\$0	\$0
Other Services & Charges	\$277,067	\$258,000	\$258,000	\$258,000
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL	\$277,067	\$258,000	\$258,000	\$258,000

Total 2012 Budget by Object



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Central Charges

Overview

- Reflects medical, dental, life and disability insurance benefits for employees budgeted in the General Fund
- Oversee expenditures of Citywide general operation items including but not limited to postage and delivery services, photocopy and printing expenses, telephone expenses, and office equipment maintenance
- Oversee the Property and Liability and the Workers Compensation programs



DID YOU KNOW

The Employee Safety Committee was featured in the Colorado Intergovernmental Sharing Agency (CIRSA) annual report as an outstanding program?

Central Charges

Staffing and Financial Summary

	2009 Authorized	2010 Authorized	2011 Authorized	2012 Authorized
No Positions Authorized	0	0	0	0
TOTAL	0	0	0	0

	2010 Actual	2011 Adjusted	2011 Estimated	2012 Adopted
Personnel Services	\$1,752,293	\$2,223,849	\$2,196,694	\$2,386,734
Materials & Supplies	\$62,937	\$55,500	\$52,400	\$56,300
Other Services & Charges	\$488,290	\$559,309	\$463,989	\$226,920
Capital Outlay	\$4,923	\$0	\$0	\$0
TOTAL	\$2,308,443	\$2,838,658	\$2,713,083	\$2,669,954

Total 2012 Budget by Object

