

# Police Department

## About Wheat Ridge Police Department

The Wheat Ridge Police Department is a full service suburban police department organized under two major divisions: Patrol Operations and Support Services. The key public safety services provided to citizens and visitors to our community include emergency and non-emergency response, criminal investigations, traffic safety, nuisance code, animal control, parks enforcement, crime prevention, school resource officers, and establishment of community partnerships to enhance problem-solving efforts.

### Vision

Exceptional people providing exceptional service

### Mission Statement

The Wheat Ridge Police Department is committed to providing the highest standards of service in partnership with the community.

### 2013 Budget Priorities

- Maintain the priorities of effective law enforcement responses for emergency and non-emergency assistance
- Address quality of life issues through education and directed enforcement efforts
- Maintain directed responses to reduce crime and make roadways safer
- Improve service delivery and efficiency through regional partnerships
- Develop and implement comprehensive and coordinated disaster preparedness responses
- Implement innovative technology for delivery of public safety services



Chief Dan Brennan

Police Staff Accreditation Team Receives Award



# Police Department

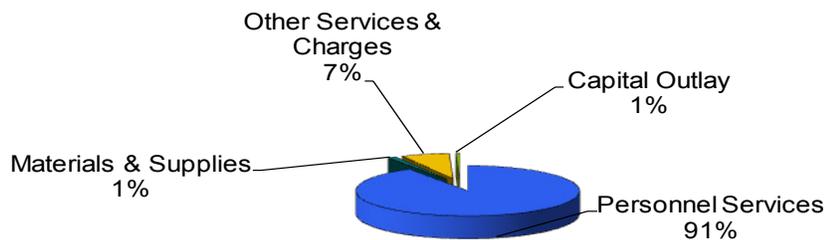
## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
Administration	4.5	4.5	4.5	4.5
Grants	1	3	3	3
Community Services Team	5	5	6	6
Communications Center	11	11	11	11
Crime Prevention Team	6	5	5	5
Records Team	5	5	5	4
Training & Public Information	1	1	1	1
Patrol Operations	45.5	45.5	45.5	46.5
Investigations Bureau	17	19	20	20
Crime & Traffic Team	5	5	5	5
Special Investigations	2	0	0	0
<b>TOTAL</b>	<b>103</b>	<b>104</b>	<b>106</b>	<b>106</b>

3.0 Community Service Officers; 1.0 Crime Prevention Officer and 0.5 Police Sergeant funded out of the Crime Prevention Fund

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$7,777,777	\$8,168,678	\$8,152,381	\$8,058,354
Materials & Supplies	\$88,950	\$130,347	\$127,247	\$117,233
Other Services & Charges	\$620,700	\$686,434	\$653,476	\$642,835
Capital Outlay	\$29,852	\$114,633	\$113,246	\$27,530
<b>TOTAL</b>	<b>\$8,517,279</b>	<b>\$9,100,092</b>	<b>\$9,046,350</b>	<b>\$8,845,952</b>

### Total 2013 Budget by Object

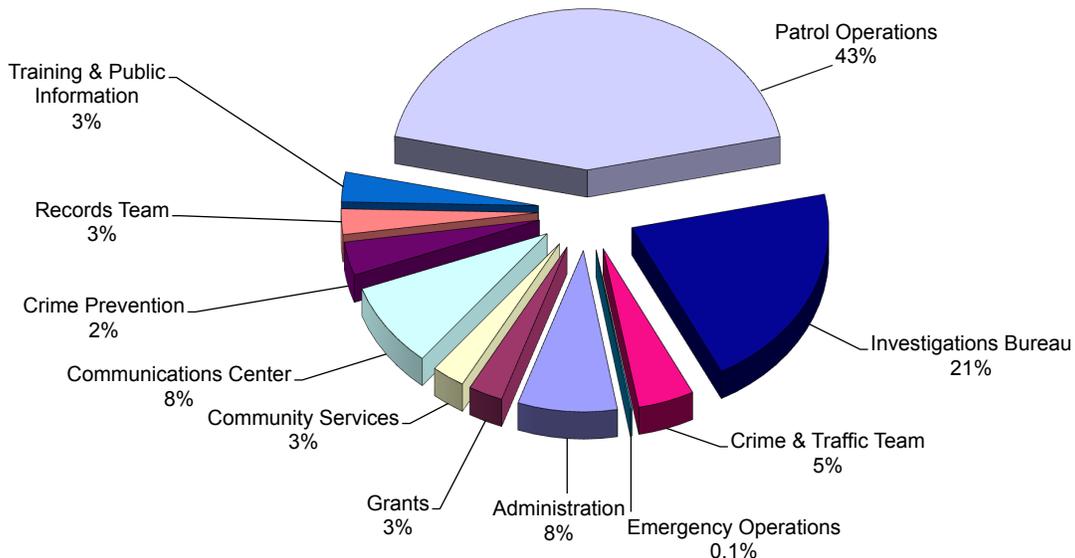


# Police Department

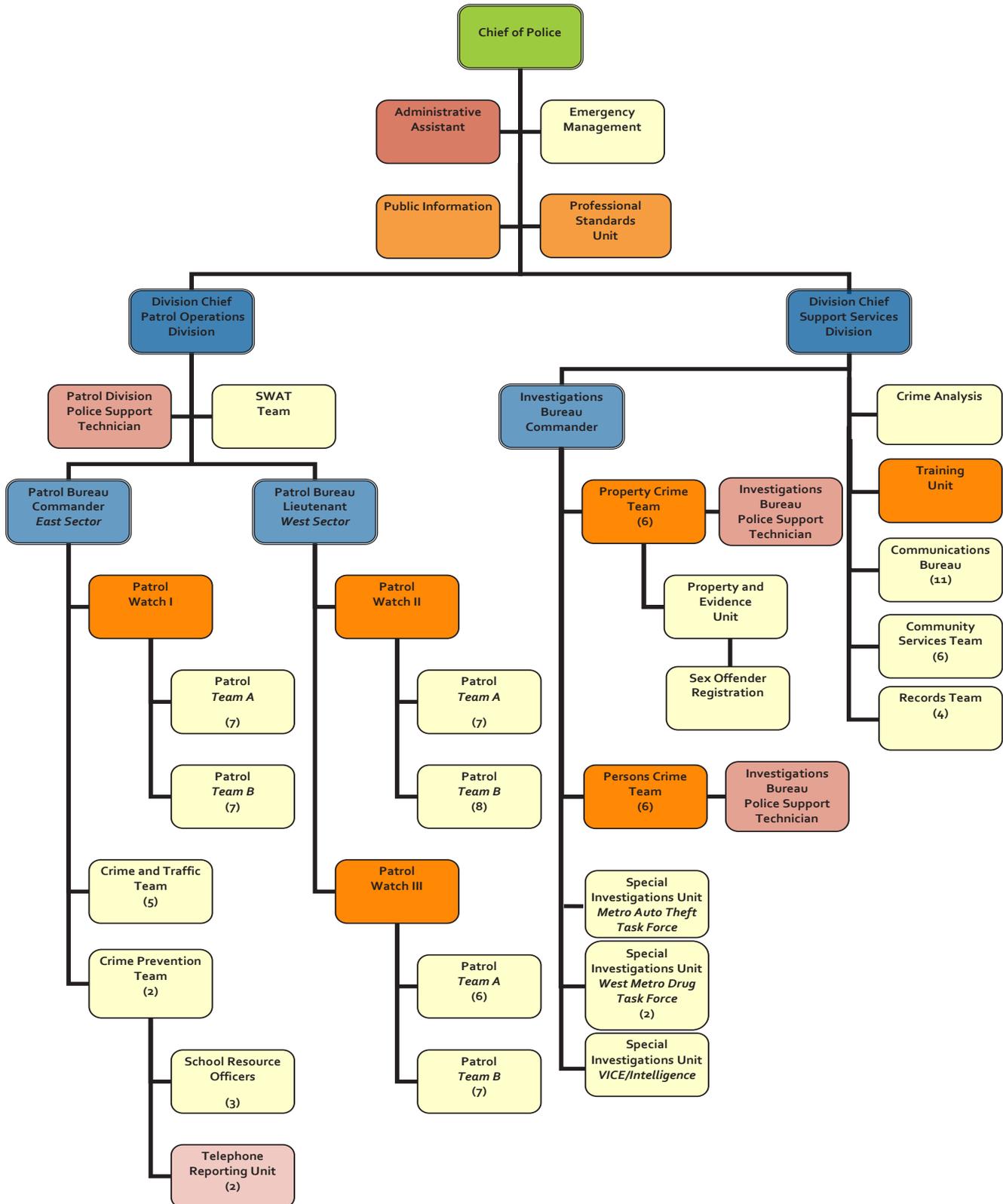
## Total Budget by Program

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Administration	\$664,578	\$743,185	\$736,310	\$721,346
Grants	\$301,875	\$333,490	\$314,665	\$249,247
Community Services Team	\$279,343	\$260,019	\$260,019	\$241,613
Communications Center	\$703,206	\$771,577	\$765,822	\$753,475
Crime Prevention Team	\$246,216	\$297,647	\$292,387	\$298,269
Records Team	\$259,076	\$271,758	\$271,758	\$226,471
Training & Public Information	\$221,027	\$241,371	\$241,084	\$263,200
Patrol Operations	\$3,863,326	\$3,907,771	\$3,905,671	\$3,831,573
Investigations Bureau	\$1,620,003	\$1,895,178	\$1,895,178	\$1,842,550
Crime & Traffic Team	\$345,005	\$363,901	\$349,261	\$407,263
Special Investigations	\$63	\$0	\$0	\$0
Emergency Operations	\$13,561	\$14,195	\$14,195	\$10,945
<b>TOTAL</b>	<b>\$8,517,279</b>	<b>\$9,100,092</b>	<b>\$9,046,350</b>	<b>\$8,845,952</b>

Total 2013 Budget by Program



# Police Department





**POLICE  
DEPARTMENT  
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**Administration**

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## Administration

### Core Business

- Responsible for functions tied to the overall operation of the Department relating to the delivery of public safety services including priorities such as policy, procedure and rules development; state and national accreditation; the recruitment, selection and training of employees; professional standard investigations; extra-duty employment requests; public information and media relations; community outreach and emergency management services for major incidents.

### 2012 Strategic Accomplishments

- Provided police and public safety services to citizens and visitors
- Participated in the East Wheat Ridge Community Policing Project and the Boyd's Crossing Community Policing Project
- Maintained accreditation through the Commission on Accreditation for Law Enforcement Agencies, Inc.
- Utilized federal and state grants to fund police positions and to upgrade or enhance department equipment and technology
- Continued crime prevention and community outreach events through a Citizen Police Academy, National Night Out, Child Safety Day, Shred-A-Thon and Safety Fair
- Participated in local, county and regional emergency preparedness planning and exercises
- Participated in regional meetings to explore opportunities for regionalization, consolidation or sharing of public safety services

### 2013 Strategic Priorities

- Employ a blended approach to providing police services, combining traditional policing values with philosophies of community policing, problem solving and analysis of crime data
- Implement strategies that reduce crime and criminal victimization and hold offenders accountable
- Work collaboratively with other City Departments, Elected Officials and community members on strategies that improve the quality of life in Wheat Ridge
- Work collaboratively with other law enforcement stakeholders to regionalize, consolidate and share resources
- Ensure compliance with CALEA professional accreditation standards
- Work with federal, state and local emergency preparedness entities on developing and implementing comprehensive disaster preparedness responses

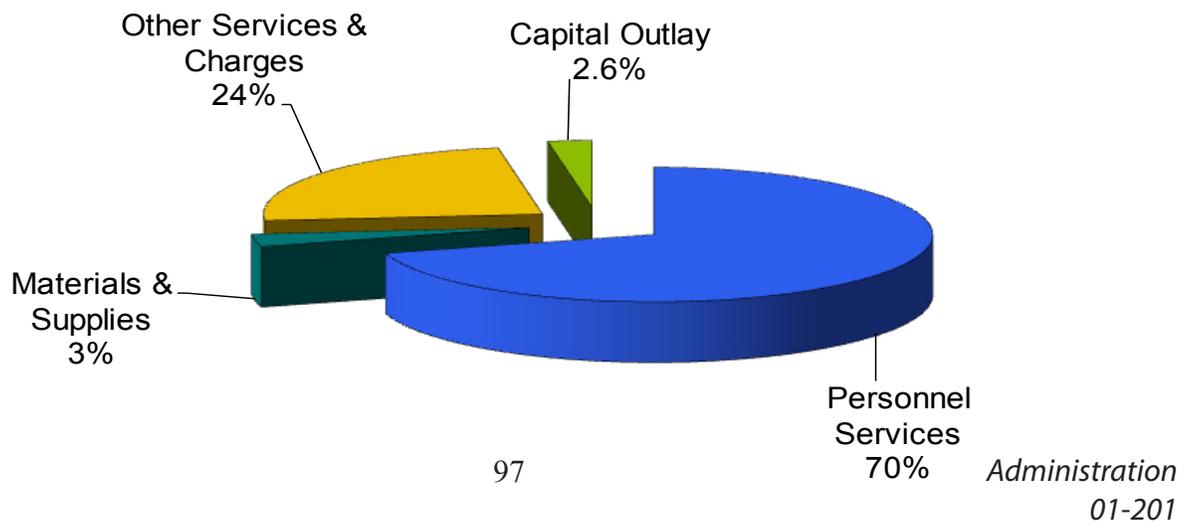
# Administration

## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
Chief of Police	1	1	1	1
Division Chief	0	0	0	1
Police Commander	1	1	1	0
Police Sergeant	1	1	1	1
Administrative Assistant	1	1	1	1
Police Support Technician	0.5	0.5	0.5	0.5
<b>TOTAL</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$481,380	\$503,775	\$503,775	\$508,151
Materials & Supplies	\$18,116	\$20,800	\$20,800	\$21,700
Other Services & Charges	\$156,507	\$186,610	\$179,735	\$173,045
Capital Outlay	\$8,575	\$32,000	\$32,000	\$18,450
<b>TOTAL</b>	<b>\$664,578</b>	<b>\$743,185</b>	<b>\$736,310</b>	<b>\$721,346</b>

### Total 2013 Budget by Object



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## Grants

### Core Business

- The Department participates in a variety of federal and state grant programs that support a broad range of activities to prevent and control crime, provide police training and resources, improve the criminal justice system, and officer increased service to the community

### 2012 Strategic Accomplishments

- Finalized the City of Wheat Ridge's Local Energy Assurance Plan (LEAP) through a Department of Energy grant
- Upgraded the Command Van with computers and interactive Smart Board using grant funding
- Utilized funding to install traffic signal portable generators
- Utilized federal funding for the East Wheat Ridge Neighborhood Project to target crime and quality of life issues in the community
- Utilized funding to assist in the purchase of ballistic protective vests for police officers
- Partially funded a detective to participate in the Metro Auto Theft Task Force to assist in investigations of auto thefts
- Selected police personnel for the School Resource Officer and Vice/Intelligence Officer positions relating to the Community Oriented Policing Services (COPS) grant funding

### 2013 Strategic Priorities

- Explore opportunities for continued federal and state grant funding to enhance police services
- Apply for the 2013 Edward Byrne Justice Assistance Grant
- Utilize funding from the 2011 Edward Byrne Justice Assistance Grant to assess the physical abilities testing for recruit police officers and crime prevention efforts in East Wheat Ridge
- Utilize funding from the 2012 Edward Byrne Justice Assistance Grant to enhance police department equipment and upgrade SWAT weapons
- Conduct DUI and seatbelt enforcement projects through Department of Transportation funding

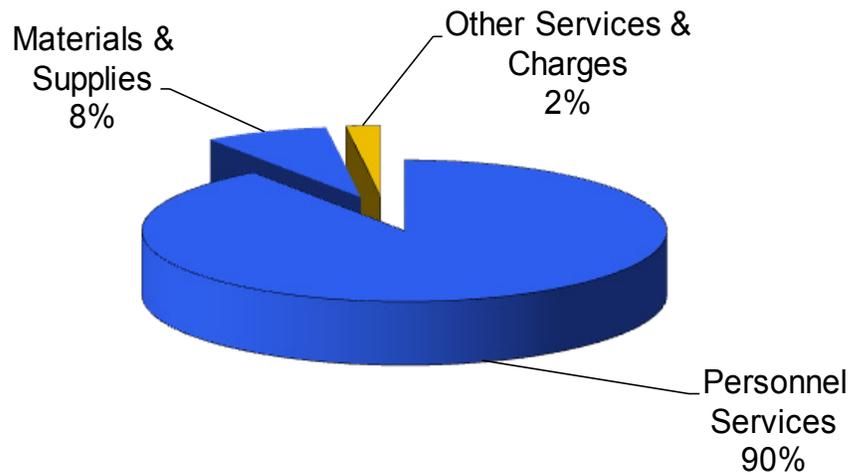
# Grants

## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
Police Officer	1	3	3	3
<b>TOTAL</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>3</b>

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$203,227	\$205,694	\$205,998	\$224,938
Materials & Supplies	\$0	\$0	\$0	\$19,059
Other Services & Charges	\$91,367	\$74,163	\$55,141	\$5,250
Capital Outlay	\$7,281	\$53,633	\$53,526	\$0
<b>TOTAL</b>	<b>\$301,875</b>	<b>\$333,490</b>	<b>\$314,665</b>	<b>\$249,247</b>

**Total 2013 Budget by Object**



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## Community Services Team

### Core Business

- Proactive enforcement and response to citizen calls for nuisance code violations such as junk, weeds and abandoned vehicles; for exterior property code violations such as, screening of outside storage, sight triangles and garage sales; and for exterior commercial property maintenance code violations such as, parking lot requirements and conditions, the sign code and exterior lighting standards
- Abate properties failing to comply with court orders to meet City code requirements
- Evaluate animal-related ordinances and state laws related to domestic animals, dog licensing and wildlife management and provide citizen education on related issues
- Enforce ordinances and state laws and provide citizen education regarding City parks and open spaces
- Developing and implementing urban wildlife management programs in collaboration with the Colorado Parks and Wildlife
- Impounding, sheltering, and providing emergency care for domestic and wildlife animals at the Foothills Animal Shelter

### 2012 Strategic Accomplishments

- Transitioned property inspector duties from the Community Development Department to the Community Services Team (CST)
- Provided information on the website to assist citizens with feral cats
- Produced an educational video for Channel 8 on Urban Wildlife
- Recruited and trained a volunteer to assist CST
- Develop a multi-family property maintenance code program
- Responded to 2,118 calls for service, including 1,126 nuisance code calls; issued 49 administrative citations on nuisance code violations and attended seven administrative hearings through June of 2012

### 2013 Strategic Priorities

- Proactive education and enforcement of nuisance code issues at residential and commercial properties
- Gain compliance on the public safety issues and code violations at hotel/motels
- Design and implement coyote management plan
- Increase dog licensing compliance
- Continue East Wheat Ridge Community project to address quality of life issues
- Develop International Property Maintenance Code program to address exterior residential and commercial violations

# Community Services Team

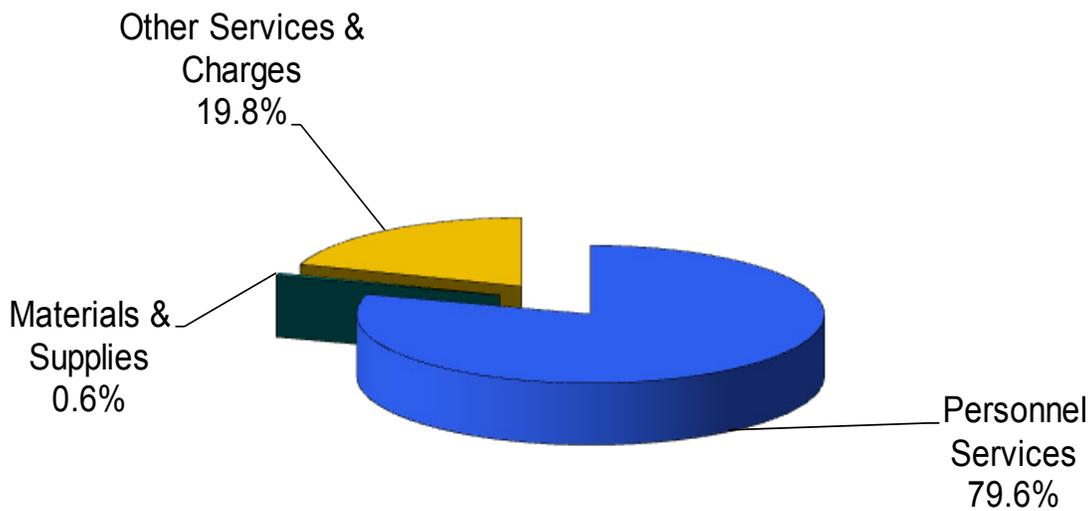
## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
Community Service Supervisor	1	1	1	1
Community Service Officer	4	4	5	5
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>

Three (3) Community Service Officers are funded out of the Crime Prevention Fund

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$220,044	\$210,844	\$210,844	\$192,438
Materials & Supplies	\$1,202	\$1,375	\$1,375	\$1,375
Other Services & Charges	\$58,098	\$47,800	\$47,800	\$47,800
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$279,343</b>	<b>\$260,019</b>	<b>\$260,019</b>	<b>\$241,613</b>

### Total 2013 Budget by Object



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## Communications Center

### Core Business

- Receive emergency and non-emergency calls for service for police, fire and EMS response
- Dispatch police and community service personnel to emergency and non-emergency calls for service
- Provide direction and referrals to citizens requiring information or resources that are normally not provided through police or City departments
- Perform computer inquiries and entries for department personnel
- Monitor and update data in the Computer Aided Dispatch system
- Increase the overall efficiency of the Communications Center through automation and mechanization
- Promote and maintain effective working relationships within the Police Department and other public safety agencies

### 2012 Strategic Accomplishments

- Dispatched 757 in-progress calls for service involving an immediate threat to life or property in an average of two minutes and 30 seconds after receiving the call
- Procured new citizen notification system to update the community concerning incidents involving severe weather, hazards and public safety using landlines, wireless phones, SMS, e-mail and hearing impaired devices
- Received 36,875 non-emergency telephone calls and 11,821 E-911 calls through June 30, 2012
- Dispatched 2059 priority 1 and 14,643 lower priority calls for service through June 30, 2012

### 2013 Strategic Priorities

- Input validated data into the Computer Aided Dispatch (CAD) system to insure that correct information can be obtained through the databased used by the department and community
- Dispatch high-priority calls presenting a threat to life or property within four minutes
- Work with the Jefferson County Public Safety Communications Centers on the feasibility of consolidating dispatch services
- Ongoing assessment of radio system and technology which improves service delivery for customers
- Ensure compliance with CALEA professional accreditation standards

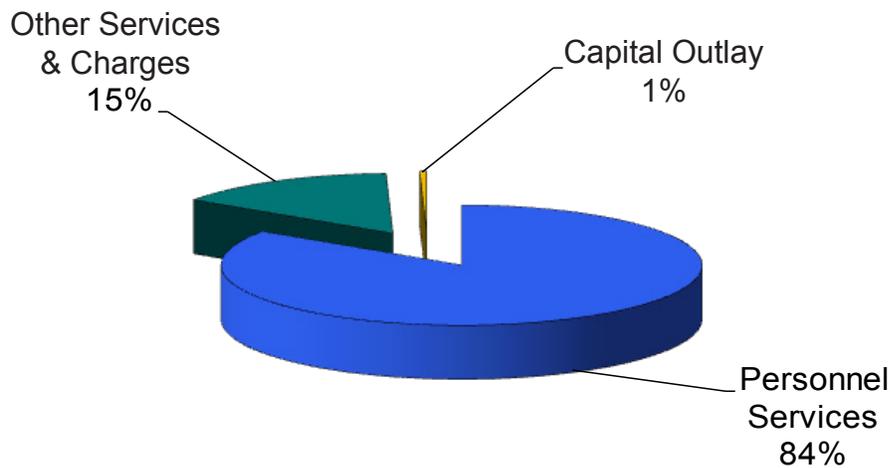
# Communications Center

## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
Communications Manager	1	1	1	1
Lead Emer Services Specialist	1	1	1	1
Emergency Services Specialist	9	9	9	9
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$621,904	\$653,277	\$653,077	\$636,190
Materials & Supplies	\$6	\$450	\$350	\$0
Other Services & Charges	\$79,061	\$115,850	\$110,475	\$113,785
Capital Outlay	\$2,235	\$2,000	\$1,920	\$3,500
<b>TOTAL</b>	<b>\$703,206</b>	<b>\$771,577</b>	<b>\$765,822</b>	<b>\$753,475</b>

### Total 2013 Budget by Object



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## Crime Prevention Team

### Core Business

- Responds to calls-for-service in public and private schools located within the City. The School Resource Officers provide law enforcement classes and special programs to students at the schools
- Develops and maintains community partnerships to include programs that deter and prevent crime, address quality of life issues, order maintenance and enhance safety in our community

### 2012 Strategic Accomplishments

- Selected and trained a third School Resource Officer (SRO)
- Met with school administrators to collaboratively discuss matters of mutual interest
- Handled 85% of all calls for service in public and private schools
- Increased Neighborhood Watch programs from 19 to 22
- Expanded the Lock-Box program from 113 to 125 participants
- Expanded the Coffee with a Cop program to include the Active Adult Center
- Monitored citizens participating in the Colorado Life-Trak Program
- Implemented the citizen e-mail notification system P.O.W.R. Network informing citizens of neighborhood crime trends
- Promoted programs at the Carnation Festival and several safety fairs
- Trained five officers in Crime Prevention Through Environmental Design and established a team to respond to community requests

### 2013 Strategic Priorities

- Reduce thefts at the high school by 10% through education/enforcement
- Develop and implement new middle school programs (Crime Watch, Stop School Violence, Crime Scene class, Internet Safety, Constitution and Bill of Rights class, Drug Awareness, and fingerprint class)
- Increase time in classrooms to a minimum of two hours per week for informal instruction and problem specific presentations
- Evolve the HOLD UP program into a Police Department Business Watch Information group
- Expand the Lock-Box Program through education and awareness
- Increase Neighborhood Watch programs by 10%
- Maintain and grow the Colorado Life-Trak Program
- Establish a citizen Volunteer Traffic Safety Program
- Collaborate with local stakeholders to promote and enhance existing crime prevention programs in the community

# Crime Prevention Team

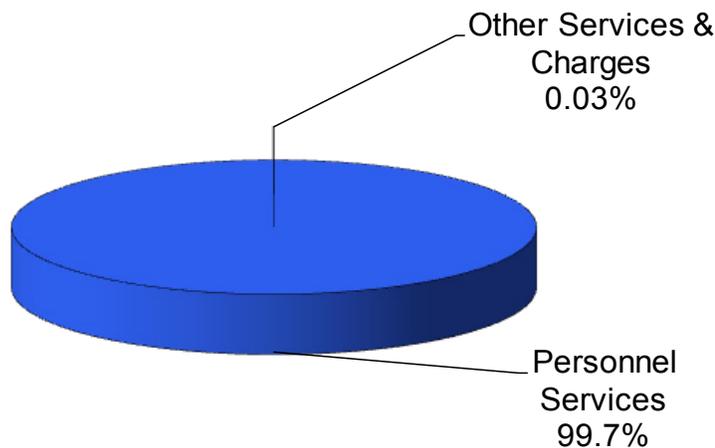
## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
Police Sergeant	1	1	1	1
Crime Prevention Officer	3	1	2	2
School Resource Officer	2	3	2	2
<b>TOTAL</b>	<b>6</b>	<b>5</b>	<b>5</b>	<b>5</b>

1.5 Officers funded out of the Crime Prevention Fund

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$246,216	\$296,547	\$292,287	\$298,169
Materials & Supplies	\$0	\$1,000	\$0	\$0
Other Services & Charges	\$0	\$100	\$100	\$100
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$246,216</b>	<b>\$297,647</b>	<b>\$292,387</b>	<b>\$298,269</b>

### Total 2013 Budget by Object



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## Records Team

### Core Business

- Collect, store, preserve and disseminate official actions and criminal justice records using automated and manual processes to provide timely, accurate and complete records for police operations
- Complete technical and statistical data entry from police reports into department and state computer systems in accordance with department policy and state statutes
- Establish security control measures to ensure the security and safe-keeping of police records to include auditing criminal justice records on a regular and on-going basis

### 2012 Strategic Accomplishments

- Received 2,600 requests for Police Records and services
- Introduced on-line release of accident reports
- Forwarded 6,300 police records to the Courts that include case reports, accidents, traffic citations, and administrative hearing cases
- Sold 350 dog licenses for Jefferson County
- Processed 22,500 police reports
- Entered all new Wheat Ridge warrants into Colorado Crime Information Center (CCIC) and National Crime Information Center (NCIC) and arranged for prisoner transports between detention facilities

### 2013 Strategic Priorities

- Maintain paper case reports for three years plus the current year
- Develop audit procedure for previous years' paper documents
- Evaluate and provide alternative methods for citizen to obtain criminal justice records
- Increase the number of criminal justice records that are available for release at time of request
- Develop procedure for validating data entered into CCIC/NCIC system
- Ensure entry of data is completed within 24 hours of receipt in Records so that all users of the data have timely access to it
- Ensure entry of new warrants into CCIC/NCIC within 24 hours of receipt from the Courts
- Confirmed arrests made by other jurisdictions and remove warrants from CCIC/NCIC system on the same business day as notification is received
- Actively participate in combined/regionalized efforts to evaluate RMS Systems

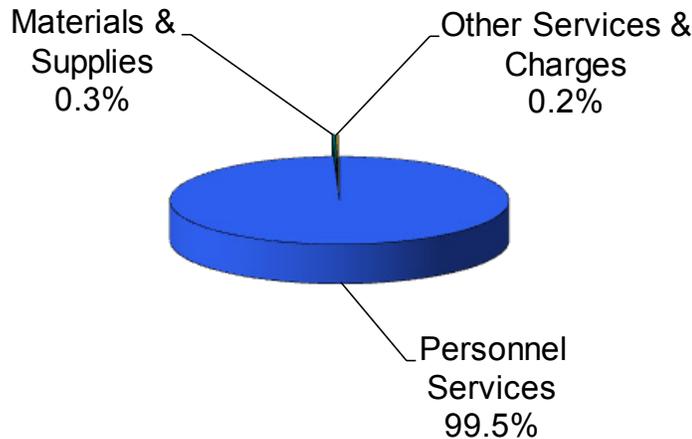
# Records Team

## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
Records Supervisor	1	1	1	1
Records Management Specialist	4	4	4	3
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>4</b>

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$258,281	\$270,528	\$270,528	\$225,241
Materials & Supplies	\$558	\$730	\$730	\$730
Other Services & Charges	\$237	\$500	\$500	\$500
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$259,076</b>	<b>\$271,758</b>	<b>\$271,758</b>	<b>\$226,471</b>

**Total 2013 Budget by Object**



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## Training and Public Information

### Core Business

- Coordinates and records mandated and professional development training for Police Department, including locating specialized at-need training courses, developing and facilitating new employee orientation programs and the annual in-service training
- Manage the purchase and distribution of uniforms, equipment and resource materials
- Maintains department reference materials, visual training materials and the department website
- Supervises the police recruits and serves as the liaison between the police department and the police academy
- Serves as the Department's Public Information Officer (PIO), managing media and citizen requests

### 2012 Strategic Accomplishments

- Completed training room remodel/upgrade
- Purchased and implemented a training history tracking database
- Began the process of scanning employee training certificates into the new system

### 2013 Strategic Priorities

- Reduce budgetary needs an additional 5% by maximizing no-cost training opportunities
- Respond to 100% of media inquiries on an active case within 30 minutes
- Scan 20% of archived hard-copy training records
- Integrate simulator training into firearms training program
- Increase arrest control training to three times per year
- Conduct employee survey to determine what training needs are being met by the training unit and remedy 50% of deficiencies determined by the survey

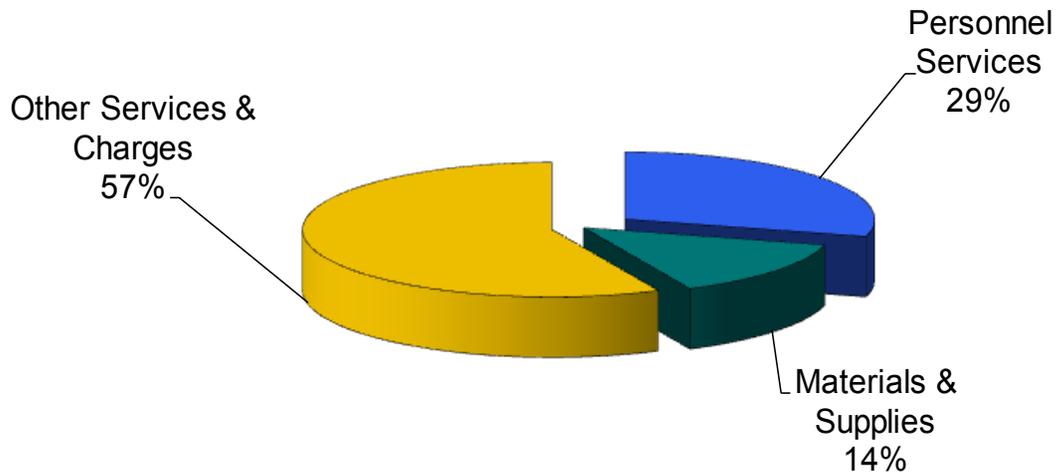
# Training and Public Information

## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
Training & Public Information Officer	1	1	1	1
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$75,481	\$76,796	\$76,796	\$76,796
Materials & Supplies	\$34,758	\$47,575	\$47,575	\$36,404
Other Services & Charges	\$110,788	\$117,000	\$116,713	\$150,000
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$221,027</b>	<b>\$241,371</b>	<b>\$241,084</b>	<b>\$263,200</b>

**Total 2013 Budget by Object**



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## Patrol Operations

### Core Business

- Respond to citizen emergency and non-emergency requests regarding public safety issues
- Partner with community groups and citizens to resolve crime and safety problems
- Conduct directed patrol and targeted enforcement utilizing crime analysis software and available statistical information to respond efficiently to issues of crime and traffic
- Enforce the laws of the City, State, and Federal Governments

### 2012 Strategic Accomplishments

- Through July of 2012 the patrol bureau responded to 18,709 calls for service, including 804 traffic accidents, issued 2,087 traffic citations and completed 1,235 arrests
- Participated in SAFER Wheat Ridge (COMPSTAT) Program as part of the Department's "community policing" philosophy
- Provided eight hours of briefing training per month to patrol officers
- Conducted a community-oriented policing project between Sheridan and Harlan
- Initiated a problem-oriented policing project in the area of I-70 and Kipling
- Conducted 300 bicycle and greenbelt patrols
- Responded to emergency calls in less than five minutes
- Conducted 220 hours of in-house SWAT training and conducted training for officers on active shooter response
- Initiated Boyd's Crossing Policing Project in the I-70 corridor area
- Continued the regionalization efforts of the West Metro SWAT Team

### 2013 Strategic Priorities

- Seek solutions with neighborhood groups to identify criminal activity, traffic issues, quality of life issues and neighborhood disputes
- Engage in 20 community oriented policing projects
- Refine the SAFER Wheat Ridge Program, supporting "community policing" philosophy
- Reduce the number of traffic accidents
- Provide directed patrols to address and mitigate citizen reported traffic issues within 72 hours 95% of the time
- Maintain emergency response time of five minutes from dispatch
- Conduct greenbelt patrols
- Continue development of West Metro SWAT Team

# Patrol Operations

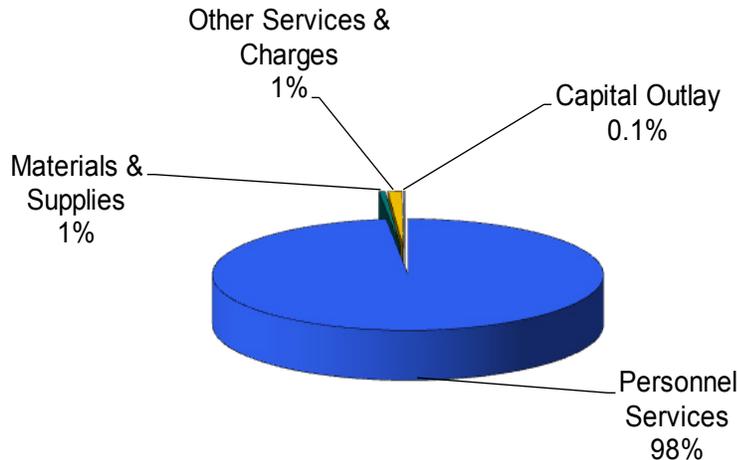
## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
Police Division Chief	0	0	0	1
Police Commander	1	1	1	2
Police Lieutenant	2	2	2	0
Police Sergeant	6	6	6	6
Police Officer	34	34	34	35
Police Support Technician	0.5	0.5	0.5	0.5
Police Support Clerk	2	2	2	2
<b>TOTAL</b>	<b>45.5</b>	<b>45.5</b>	<b>45.5</b>	<b>46.5</b>

1.5 positions funded out of Crime Prevention Fund

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$3,819,767	\$3,823,753	\$3,823,753	\$3,763,373
Materials & Supplies	\$19,926	\$32,721	\$30,721	\$20,060
Other Services & Charges	\$23,633	\$39,297	\$39,197	\$44,640
Capital Outlay	\$0	\$12,000	\$12,000	\$3,500
<b>TOTAL</b>	<b>\$3,863,326</b>	<b>\$3,907,771</b>	<b>\$3,905,671</b>	<b>\$3,831,573</b>

**Total 2013 Budget by Object**



**POLICE  
DEPARTMENT  
PROGRAMS**

Administration

Grants

Community Services Team

Communications Center

Crime Prevention Team

Records Team

Training & Public Info

Patrol Operations

**Investigations Bureau**

Crime & Traffic Team

Emergency Operations



## Investigations Bureau

### Core Business

- Investigate felony crimes against persons and property
- Investigate felony drug crimes through West Metro Drug Task Force
- Investigate auto thefts and related crimes as part of the Metropolitan Auto Theft Task Force
- Investigate vice crimes and gather relevant criminal intelligence
- Provide advanced training on criminal investigation and procedure to police personnel
- Provide crime trend information to department and community
- Analyze crime scenes and collect relevant evidence
- Store and maintain property and evidence
- Register and monitor sexual offenders in the community

### 2012 Strategic Accomplishments

- Maintained an 88% success rate of cases files with the District Court
- Integrated vice investigations into the bureau
- Maintained an 88% success rate of cases files with the District Court
- Integrated vice investigations into the bureau
- Developed a suspect in a cold homicide case
- Received 699 cases for evaluation in the first half of 2012; 302 cases were assigned for further investigation
- Cleared 156 cases in this same time period

### 2013 Strategic Priorities

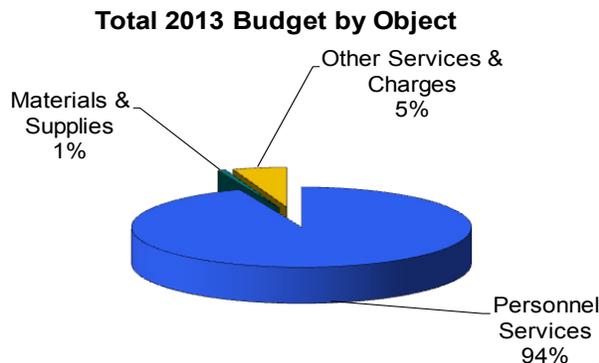
- Maintain an 80% or higher conviction rate on cases files with the District Court
- Use additional techniques such as undercover operations to recover stolen property
- Integrate additional grant funded investigative technology into criminal investigation
- Ensure compliance with CALEA professional accreditation standards
- Reduce case backlog using overtime money to reduce case backlog
- Hire a crime analyst to identify crime patterns and direct Patrol and Investigations Bureau resources
- Partner with other department bureaus and teams to address regional crime and quality of life issues

# Investigations Bureau

## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
Police Commander	0	0	0	1
Police Lieutenant	1	1	1	0
Police Sergeant	2	2	2	2
Police Officer	10	12	13	12
Police Support Technician	2	2	2	2
Sr. Evidence Technician	1	1	1	1
Evidence Technician	1	1	1	1
Crime Analyst	0	0	0	1
<b>TOTAL</b>	<b>17</b>	<b>19</b>	<b>20</b>	<b>20</b>

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$1,513,194	\$1,781,912	\$1,781,912	\$1,733,865
Materials & Supplies	\$14,100	\$18,546	\$18,546	\$14,005
Other Services & Charges	\$92,709	\$94,720	\$94,720	\$94,680
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,620,003</b>	<b>\$1,895,178</b>	<b>\$1,895,178</b>	<b>\$1,842,550</b>



**POLICE  
DEPARTMENT  
PROGRAMS**

- Administration
- Grants
- Community Services Team
- Communications Center
- Crime Prevention Team
- Records Team
- Training & Public Info
- Patrol Operations
- Investigations Bureau
- Crime & Traffic Team**
- Emergency Operations



## Crime and Traffic Team

### Core Business

- Provide public education to community members on traffic enforcement areas and problems
- Analyze accident data and implement appropriate response
- Conduct school zone traffic enforcement
- Reduce the number of abandoned automobiles and overweight tractor/trailers on City streets and highways
- Identify crime trends and quality of life issues
- Reduce accidents and aggressive driving on Interstate 70
- Conduct drug enforcement efforts as part of a regional Highway Interdiction Team
- Conduct education and enforcement of liquor licensing laws
- Conduct impaired driving and seatbelt enforcement activities

### 2012 Strategic Accomplishments

- Conducted education and directed enforcement efforts toward addressing driving behaviors, high accident locations, and violations
- Participated in local and multi-jurisdictional efforts that targeted wanted offenders
- Conducted education and enforcement efforts to address issues related to liquor licenses and laws
- Presented a second Child Safety Fair event
- Participated in multiple AMP prostitution enforcement operations
- Participated in multiple Highway Interdiction Team enforcement operations
- Issued over 1,200 traffic citations and investigated two fatal and three serious injury accidents

### 2013 Strategic Priorities

- Create accountability by assigning officers to geographic areas to reduce traffic-related problems in specific neighborhoods
- Participate in statewide and metro-area traffic safety and enforcement
- Continue work with the multi-jurisdictional drug interdiction unit
- Commit a minimum of 40 hours per month to high intensity enforcement at the City's five most dangerous accident locations, and reduce total accidents at those locations by 3%
- Ensure compliance with CALEA professional accreditation standards

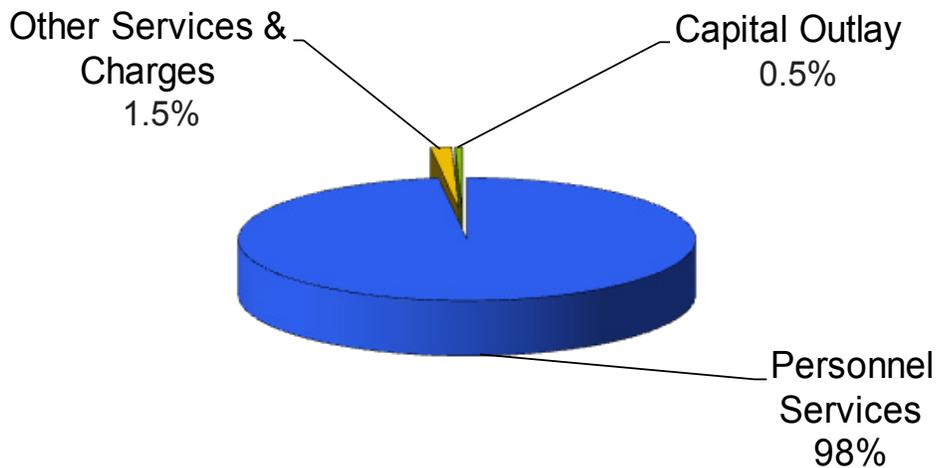
# Crime & Traffic Team

## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
Police Sergeant	1	1	1	1
Police Officer	4	4	4	4
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$338,283	\$345,551	\$333,411	\$399,193
Materials & Supplies	\$0	\$0	\$0	\$0
Other Services & Charges	\$1,097	\$3,350	\$2,050	\$5,990
Capital Outlay	\$5,625	\$15,000	\$13,800	\$2,080
<b>TOTAL</b>	<b>\$345,005</b>	<b>\$363,901</b>	<b>\$349,261</b>	<b>\$407,263</b>

### Total 2013 Budget by Object



**POLICE  
DEPARTMENT  
PROGRAMS**

Administration  
Grants  
Community Services Team  
Communications Center  
Crime Prevention Team  
Records Team  
Training & Public Info  
Patrol Operations  
Investigations Bureau  
Crime & Traffic Team

**Emergency Operations**



## Emergency Operations

### Core Business

- The Police Department oversees Emergency Preparedness, Emergency Management and Hazardous Materials Response for the City of Wheat Ridge. The Emergency Operations program covers expenses for equipment for the Emergency Operations Center (EOC), the outdoor siren system, the Jefferson/Adams County Hazmat Team affiliation, exercise design and implementation, and hazardous waste facility costs.

### 2012 Strategic Accomplishments

- Participated in two county and two metro exercises
- Coordinated an emergency preparedness committee comprised of City staff and Fire Department and held meetings every two months to discuss emergency preparedness
- Completed testing of the Emergency Warning System and involved HAM operators to test their communication capabilities
- Participated in training, meetings, and exercises with the State and County Offices of Emergency Management, the Health Department and local hospitals
- Receive State Certification from the State Division of Emergency Management Managers
- Developed a "Top of the Hour" video on Citizen Preparedness
- Participated in a county-wide effort to address access and functional needs individuals and establish a disaster plan
- Coordinated two Drug Take Back days to dispose of outdated prescription drugs
- Conducted First Responder training on hazmat to sworn personnel

### 2013 Strategic Priorities

- Participate in at least two county-wide exercises
- Continue development of City Emergency Management Committee
- Continue outreach efforts to faith-based and assisted living communities to enhance citizen preparation for emergencies
- Improve hazardous material incident coordination and response with fire departments and Police technicians
- Complete annual testing of the Emergency Warning System
- Plan and participate in emergency exercises at the local, county, and regional level
- Update Emergency Operations and Continuity of Operations Plans

# Emergency Operations

## Staffing and Financial Summary

	2010 Authorized	2011 Authorized	2012 Authorized	2013 Authorized
No Staff Authorized	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

	2011 Actual	2012 Adjusted	2012 Estimated	2013 Adopted
Personnel Services	\$0	\$0	\$0	\$0
Materials & Supplies	\$221	\$7,150	\$7,150	\$3,900
Other Services & Charges	\$7,205	\$7,045	\$7,045	\$7,045
Capital Outlay	\$6,136	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$13,561</b>	<b>\$14,195</b>	<b>\$14,195</b>	<b>\$10,945</b>

### Total 2013 Budget by Object

