

General Government

About General Government

General Government includes Legislative Services (Mayor and City Council), City Attorney services and Central Charges. Central Charges encompasses overall City expenses including medical, dental, life and disability insurance for General Fund employees, Property/Casualty and Workers Compensation premiums and expenditures of Citywide general operations.

The City of Wheat Ridge is a home-rule City, operating under a Council-Manager form of government. In this form of government, the Council is the governing body of the City elected by the public, and the Manager is hired by Council to carry out the policies it establishes.

The Council consists of eight members, two from each Council District, and an at-large, elected Mayor. The Council provides legislative direction while the Manager is responsible for preparing the budget, directing day-to-day operations, and personnel management. The Mayor and Council, as a collegial body, are responsible for setting policy and approving the budget. The Manager serves as the Council’s chief advisor, and serves at the pleasure of the Council.

2014 Budget Priorities

To focus on the Mayor and City Council’s key strategic prioritized goals of:

- Economically Viable Commercial Areas
- Financially Sound City Providing Quality Service
- Choice of Desirable Neighborhoods
- More Attractive Wheat Ridge



Judge Randall Swearing in Mayor Joyce Jay

General Government Legislative Services

01-102

Core Business

- Comprised of the Mayor and eight Council Members; two representing each geographic Council District
- Serve as the legislative and policy-making body of the City in a Council-Manager form of government
- Adopt laws, ordinances and resolutions
- Appoint City Manager, City Attorney and Municipal Court Judge
- Appoint members of the community to City boards and commissions and encourage community involvement
- Conduct regular public Council meetings, study sessions and special meetings
- Sign official documents and agreements on behalf of the City

2013 Strategic Accomplishments

- Focused on redevelopment projects for growth and opportunity for the City including 38th Avenue Corridor, 44th and Wadsworth Urban Renewal Project, Ward TOD Site, and Clear Creek Crossing
- Increased presence in the community by holding District and Town Meetings to encourage a strong relationship between citizens and government
- Formed a committee to address the needs of the City's aging population and changing demographics
- Continued to develop a working relationship with the Business Community
- Maintained City vision by focusing on the City's strategic goals

2014 Strategic Priorities

- Update and prioritize the Strategic Plan goals and objectives
- Maintain focus on redevelopment projects including Clear Creek Crossing, 38th and Wadsworth, Ward Station TOD site, 38th Ave. Corridor and Applewood Shopping Center
- Focus on creating and maintaining a sustainable City government through responsible allocation of revenues
- Evaluate and plan for the needs of the City's aging population and changing demographics

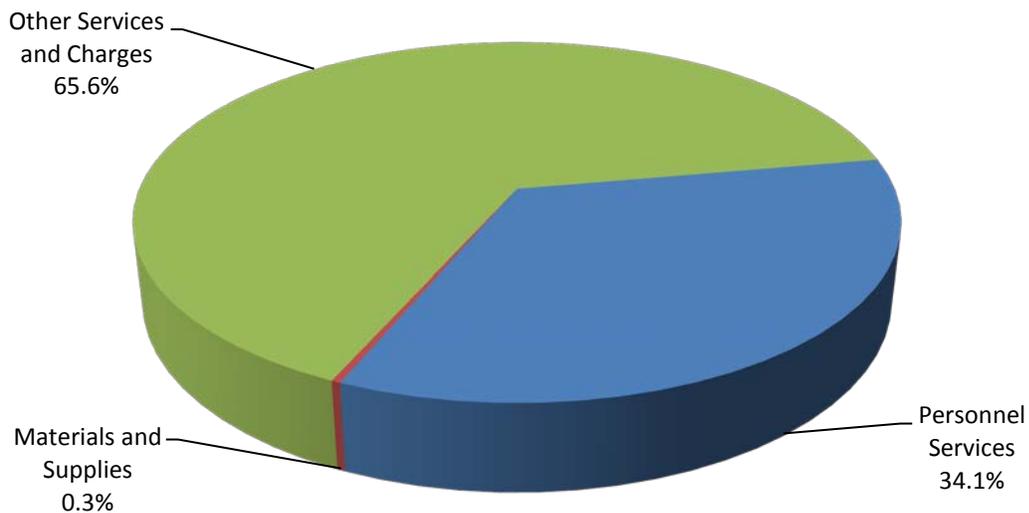
Legislative Services

Staffing and Financial Summary
01-102

	2011 Authorized	2012 Authorized	2013 Authorized	2014 Authorized
Mayor - 1 position	Elected	Elected	Elected	Elected
Council Member - 8 positions	Elected	Elected	Elected	Elected
Administrative Assistant	1	1	1	1
	1	1	1	1

	2012 Actual	2013 Adjusted	2013 Estimated	2014 Adopted
Personnel Services	\$165,164	\$161,645	\$161,645	\$161,645
Materials and Supplies	\$987	\$1,550	\$1,550	\$1,550
Other Services and Charges	\$215,998	\$282,522	\$286,616	\$310,466
Capital Outlay	\$0	\$0	\$0	\$0
	\$382,149	\$445,717	\$449,811	\$473,661

Total 2014 Budget by Object



General Government City Attorney

01-107

Core Business

- Counsel and advise the City Council, City Manager, boards and commissions and department directors on the legal implications of contemplated policy and administrative decisions
- Prepare and review City ordinances, contracts, and intergovernmental agreements
- Provide legal advice to all City departments on contracting issues, to Human Resources on personnel matters, and to the Police Department on intergovernmental agreements and new legislation
- Represent the City in litigation in state and federal courts and before local and state administrative agencies
- Conduct legal training and other educational programs related to compliance with the City Charter and Code of Laws
- Prosecute City Code violations in Municipal Court
- Prosecute enforcement of sales tax and Liquor Authority cases

2013 Strategic Accomplishments

- Created numerous ordinances and legal memoranda on request, including compliance with new state legislative mandates
- Advised City officials and staff on requirements of election laws
- Facilitated Council's annual review of the City Manager
- Assisted in achieving Council goals for redevelopment projects
- Facilitated biannual review of the Municipal Judge

2014 Strategic Priorities

- Assist City Council in achieving its policy goals for the City
- Conduct Council training on key legal issues affecting Council actions, including quasi-judicial actions, ex-parte contacts, and conflicts of interest
- Facilitate annual review of the City Manager
- Supervise the work of the Municipal Court prosecutor
- Minimize City exposure to liability claims

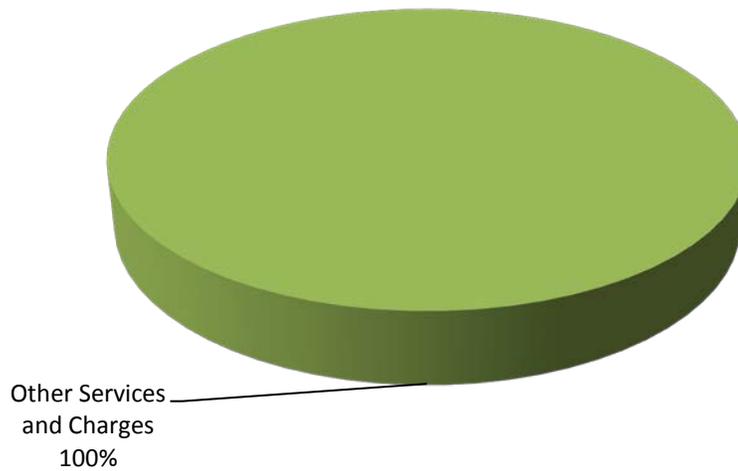
City Attorney

Staffing and Financial Summary
01-107

	2011 Authorized	2012 Authorized	2013 Authorized	2014 Authorized
City Attorney	Contracted	Contracted	Contracted	Contracted
	Contracted	Contracted	Contracted	Contracted

	2012 Actual	2013 Adjusted	2013 Estimated	2014 Adopted
Personnel Services	\$0	\$0	\$0	\$0
Materials and Supplies	\$0	\$0	\$0	\$0
Other Services and Charges	\$250,446	\$262,000	\$262,000	\$262,000
Capital Outlay	\$0	\$0	\$0	\$0
	\$250,446	\$262,000	\$262,000	\$262,000

Total 2014 Budget by Object



Central Charges

01-610

Core Business

- Reflects medical, dental, life and disability insurance benefits for employees budgeted in the General Fund
- Includes expenditures of Citywide general operational items including postage and delivery services, photocopy and printing expenses
- Includes worker's compensation, property and liability and risk management

Staffing and Financial Summary 01-610

	2011 Authorized	2012 Authorized	2013 Authorized	2014 Authorized
No Staff Authorized	0	0	0	0
	0	0	0	0

	2012 Actual	2013 Adjusted	2013 Estimated	2014 Adopted
Personnel Services	\$2,087,384	\$2,207,715	\$2,105,996	\$2,268,432
Materials and Supplies	\$42,826	\$52,000	\$48,500	\$49,250
Other Services and Charges	\$260,140	\$496,047	\$239,231	\$710,725
Capital Outlay	\$1,278	\$0	\$0	\$0
	\$2,391,628	\$2,755,762	\$2,393,727	\$3,028,407

Total 2014 Budget by Object

