

General Government

About General Government

General Government includes Legislative Services (Mayor and City Council), City Attorney services and Central Charges. Central Charges encompasses overall City expenses including medical, dental, life and disability insurance for General Fund employees, Property/Casualty and Workers Compensation premiums and expenditures of Citywide general operations.

The City of Wheat Ridge is a home-rule City, operating under a Council-Manager form of government. In this form of government, the Council is the governing body of the City elected by the public, and the Manager is hired by Council to carry out the policies it establishes.

The Council consists of eight members, two from each Council District, and an at-large, elected Mayor. The Council provides legislative direction while the Manager is responsible for preparing the budget, directing day-to-day operations, and personnel management. The Mayor and Council, as a collegial body, are responsible for setting policy and approving the budget. The Manager serves as the Council’s chief advisor, and serves at the pleasure of the Council.

**2015
Budget Priorities**

To focus on the Mayor and City Council’s key strategic prioritized goals of:

- Economically Viable Commercial Areas
- Financially Sound City Providing Quality Service
- Choice of Desirable Neighborhoods
- More Attractive Wheat Ridge



Mayor Joyce Jay and Janice Smothers, Administrative Assistant to the Mayor and City Council

General Government Legislative Services

01-102

Core Business

- Comprised of the Mayor and eight Council Members; two representing each geographic Council District
- Serve as the legislative and policy-making body of the City in a Council-Manager form of government
- Adopt laws, ordinances and resolutions
- Appoint City Manager, City Attorney and Municipal Court Judge
- Appoint members of the community to City boards and commissions and encourage community involvement
- Conduct regular public Council meetings, study sessions and special meetings
- Sign official documents and agreements on behalf of the City

2014 Strategic Accomplishments

- Hosted Governor Hickenlooper, Senator Cheri Jahn and Representative Cheri Gerou for the signing of Senate Bill 73 Brownfields Tax Credit
- Celebrated a ground-breaking with MVG Development for Kipling Ridge, a redevelopment site and future home to Sprouts Farmers Market, MorningStar Senior Living, Starbucks and Sonic
- Focused on creating and maintaining a sustainable City government including referring a sales tax increase to the November ballot
- Celebrated a ground-breaking with New Town Builders for a new high density housing development at 38th and Depew
- Developed the Wheat Ridge Committee for Excellence in Education

2015 Strategic Priorities

- Enhance the City's revenue base
- Continue to engage development and redevelopment opportunities
- Build strong community and neighborhoods
- Develop a code enforcement strategy for all sectors of the community
- Implement the 38th Avenue Corridor Plan
- Develop multi-modal transportation options for the City
- Create and implement targeted housing incentive policies

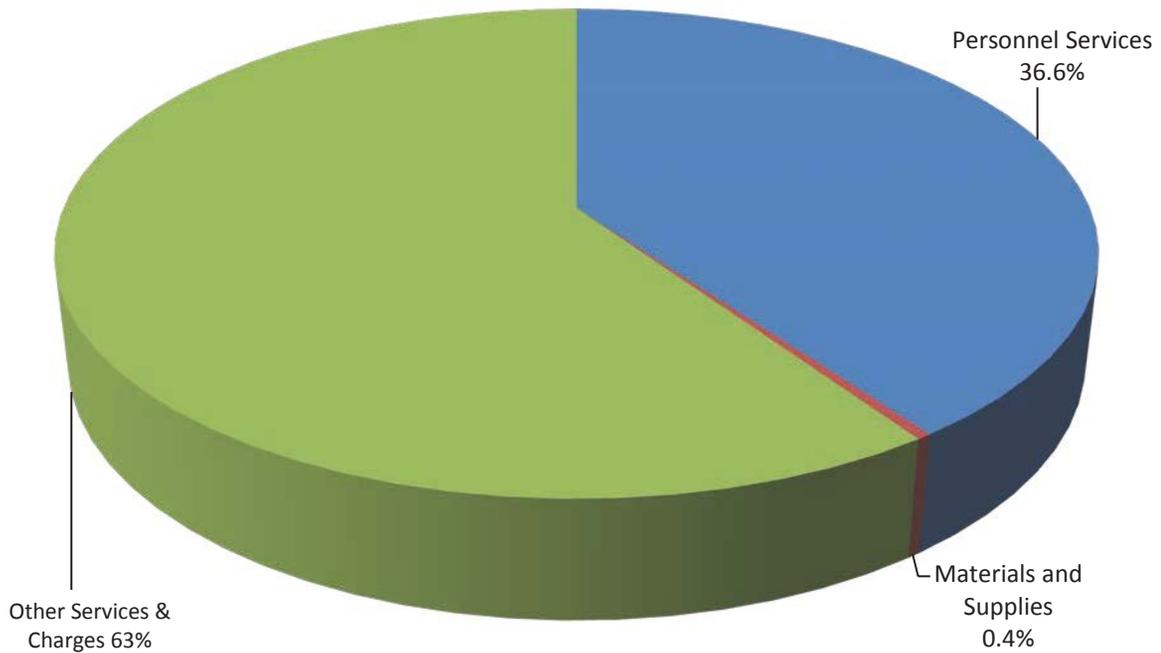
Legislative Services

Staffing and Financial Summary
01-102

	2012 Authorized	2013 Authorized	2014 Authorized	2015 Authorized
Mayor - 1 position	Elected	Elected	Elected	Elected
Council Member - 8 positions	Elected	Elected	Elected	Elected
Administrative Assistant	1	1	1	1
	1	1	1	1

	2013 Actual	2014 Adjusted	2014 Estimated	2015 Adopted
Personnel Services	\$161,089	\$162,722	\$162,722	\$159,194
Materials and Supplies	\$1,368	\$1,550	\$1,550	\$1,550
Other Services and Charges	\$265,888	\$316,566	\$286,990	\$236,490
Capital Outlay	\$0	\$0	\$0	\$0
	\$428,345	\$480,838	\$451,262	\$397,234

Total 2015 Budget by Object



General Government City Attorney

01-107

Core Business

- Counsel and advise the City Council, City Manager, boards and commissions and department directors on the legal implications of contemplated policy and administrative decisions
- Prepare and review City ordinances, contracts, and intergovernmental agreements
- Provide legal advice to all City departments on contracting issues, to Human Resources on personnel matters, and to the Police Department on intergovernmental agreements and new legislation
- Represent the City in litigation in state and federal courts and before local and state administrative agencies
- Conduct legal training and other educational programs related to compliance with the City Charter and Code of Laws
- Prosecute City Code violations in Municipal Court
- Prosecute enforcement of sales tax and Liquor Authority cases

2014 Strategic Accomplishments

- Assisted City Council in achieving its policy goals for the City
- Conducted Council training on key legal issues affecting Council actions, including quasi-judicial actions, ex-parte contacts, and conflicts of interest.
- Facilitated annual review of the City Manager
- Supervised the work of the Municipal Court prosecutor
- Minimized City exposure to liability claims

2015 Strategic Priorities

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- Conduct Council training on key legal issues affecting Council actions, including quasi-judicial actions, ex-parte contacts, and conflicts of interest.
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City Attorney

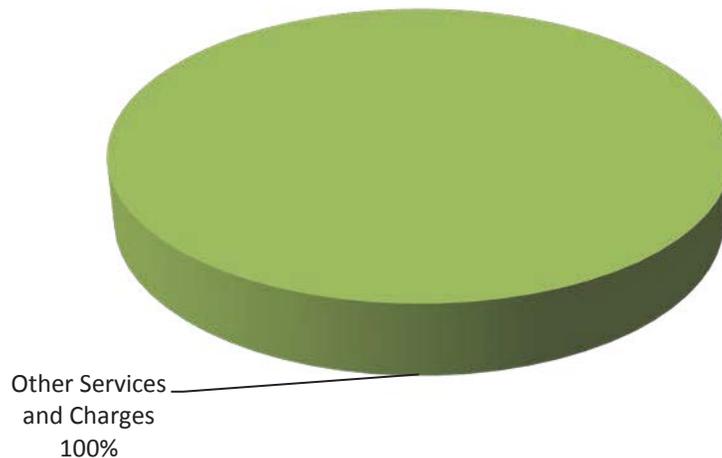
Staffing and Financial Summary

01-107

	2012 Authorized	2013 Authorized	2014 Authorized	2015 Authorized
City Attorney	Contracted	Contracted	Contracted	Contracted
	Contracted	Contracted	Contracted	Contracted

	2013 Actual	2014 Adjusted	2014 Estimated	2015 Adopted
Personnel Services	\$0	\$0	\$0	\$0
Materials and Supplies	\$0	\$0	\$0	\$0
Other Services and Charges	\$248,908	\$262,000	\$262,000	\$262,000
Capital Outlay	\$0	\$0	\$0	\$0
	\$248,908	\$262,000	\$262,000	\$262,000

Total 2015 Budget by Object



Central Charges

Staffing and Financial Summary
01-610

	2012 Authorized	2013 Authorized	2014 Authorized	2015 Authorized
No Staff Authorized	0	0	0	0
	0	0	0	0

	2013 Actual	2014 Adjusted	2014 Estimated	2015 Adopted
Personnel Services	\$2,098,830	\$2,190,200	\$2,183,843	\$2,267,482
Materials and Supplies	\$44,268	\$49,250	\$48,800	\$49,250
Other Services and Charges	\$234,186	\$296,315	\$294,865	\$700,061
Capital Outlay	\$0	\$0	\$0	\$0
	\$2,377,285	\$2,535,765	\$2,527,508	\$3,016,793

Total 2015 Budget by Object

