

General Government

About General Government

General Government includes Legislative Services (Mayor and City Council), City Attorney services and Central Charges. Central Charges encompasses overall City expenses including medical, dental, life and disability insurance for General Fund employees, Property/Casualty and Workers Compensation premiums and expenditures of Citywide general operations.

The City of Wheat Ridge is a home-rule City, operating under a Council-Manager form of government. In this form of government, the Council is the governing body of the City elected by the public, and the Manager is hired by Council to carry out the policies it establishes.

The Council consists of eight members, two from each Council District, and an at-large, elected Mayor. The Council provides legislative direction while the Manager is responsible for preparing the budget, directing day-to-day operations, and personnel management. The Mayor and Council, as a collegial body, are responsible for setting policy and approving the budget. The Manager serves as the Council’s chief advisor, and serves at the pleasure of the Council.

2016 Budget Priorities

To focus on the Mayor and City Council’s key strategic prioritized goals of:

- Economically Viable Commercial Areas
- Financially Sound City Providing Quality Service
- Choice of Desirable Neighborhoods
- More Attractive Wheat Ridge



Mayor Joyce Jay opens the ceremonies for the ground breaking of Sprouts Farmers Market at Kipling Ridge, and chats with citizens at the grand opening only seven months later.

General Government Legislative Services

01-102

Core Business

The Legislative Services division of the City is comprised of the Mayor and eight Council members; each geographic Council District is represented by two Council members. The duties of the elected Council include:

- Serve as the legislative and policy-making body of the City in a Council-Manager form of government
- Adopt laws, ordinances and resolutions
- Appoint City Manager, City Attorney and Municipal Court Judge
- Appoint members of the community to City boards and commissions and encourage community involvement
- Conduct regular public Council meetings, study sessions and special meetings
- Sign official documents and agreements on behalf of the City

2015 Strategic Accomplishments

- Enhanced the City's revenue base by providing a welcoming environment for new businesses
- Engaged in development and redevelopment opportunities
- Expanded the City's neighborhood improvement programs
- Developed a code enforcement strategy for all sectors of the community

2016 Strategic Priorities

- Encourage redevelopment of the Transit Orientated Development (TOD) Gold Line site
- Support TLC program (traffic safety, life quality and crime prevention) in building strong neighborhoods and a sense of community
- Engage in storm water review analysis
- Revisit 38th Avenue Corridor Plan
- Continue to expand pedestrian paths and bike ways in the City
- Continue proactive economic development efforts

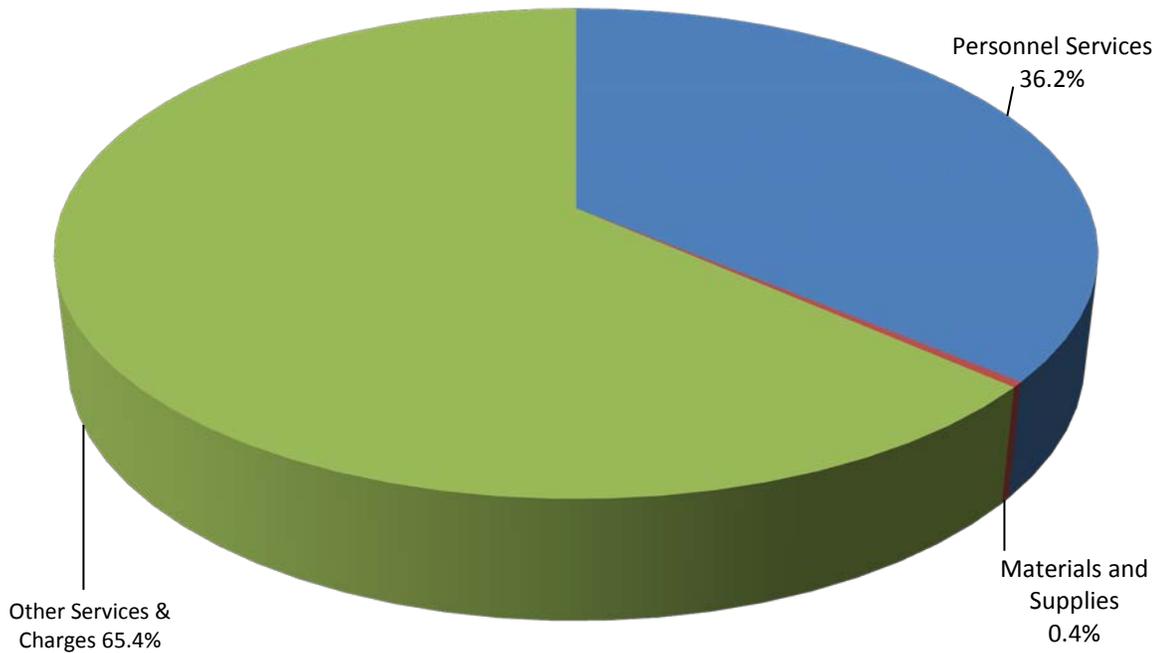
Legislative Services

Staffing and Financial Summary
01-102

	2013 Authorized	2014 Authorized	2015 Authorized	2016 Authorized
Mayor - 1 position	Elected	Elected	Elected	Elected
Council Member - 8 positions	Elected	Elected	Elected	Elected
Administrative Assistant	1	1	1	1
	1	1	1	1

	2014 Actual	2015 Adjusted	2015 Estimated	2016 Proposed
Personnel Services	\$160,604	\$160,261	\$160,261	\$160,275
Materials and Supplies	\$565	\$1,550	\$1,550	\$1,550
Other Services and Charges	\$284,372	\$255,490	\$251,500	\$280,990
Capital Outlay	\$0	\$0	\$0	\$0
	\$445,540	\$417,301	\$413,311	\$442,815

Total 2016 Budget by Object



General Government City Attorney

01-107

Core Business

- Counsel and advise the City Council, City Manager, boards and commissions and department directors on the legal implications of contemplated policy and administrative decisions
- Prepare and review City ordinances, contracts, and intergovernmental agreements
- Provide legal advice to all City departments on contracting issues, to Human Resources on personnel matters, and to the Police Department on intergovernmental agreements and new legislation
- Represent the City in litigation in state and federal courts and before local and state administrative agencies
- Conduct legal training and other educational programs related to compliance with the City Charter and Code of Laws
- Prosecute City Code violations in Municipal Court
- Prosecute enforcement of sales tax and Liquor Authority cases
- Assisted City Council in achieving its policy goals for the City

2015 Strategic Accomplishments

- Conducted Council training on key legal issues affecting Council actions, including quasi-judicial actions, ex-parte contacts, and conflicts of interest
- Facilitated annual review of the City Manager
- Supervised the work of the Municipal Court prosecutor
- Minimized City exposure to liability claims

2016 Strategic Priorities

- Revise standard forms of City contracts to conform to current law and streamline contract administration
- Minimize City exposure to liability claims

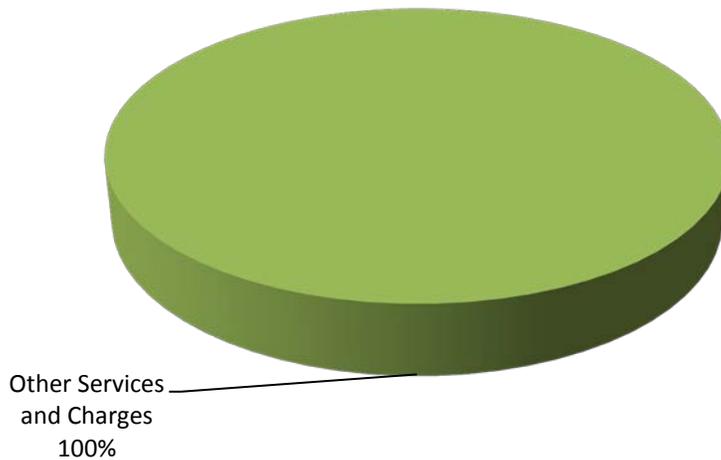
City Attorney

Staffing and Financial Summary
01-107

	2013 Authorized	2014 Authorized	2015 Authorized	2016 Proposed
City Attorney	Contracted	Contracted	Contracted	Contracted
	Contracted	Contracted	Contracted	Contracted

	2014 Actual	2015 Adjusted	2015 Estimated	2016 Proposed
Personnel Services	\$0	\$0	\$0	\$0
Materials and Supplies	\$0	\$0	\$0	\$0
Other Services and Charges	\$288,612	\$262,000	\$262,000	\$298,000
Capital Outlay	\$0	\$0	\$0	\$0
	\$288,612	\$262,000	\$262,000	\$298,000

Total 2016 Budget by Object



Central Charges

Staffing and Financial Summary

01-610

	2013 Authorized	2014 Authorized	2015 Authorized	2016 Proposed
No Staff Authorized	0	0	0	0
	0	0	0	0

	2014 Actual	2015 Adjusted	2015 Estimated	2016 Proposed
Personnel Services	\$2,161,111	\$2,274,073	\$2,253,073	\$2,318,485
Materials and Supplies	\$34,397	\$49,500	\$45,000	\$47,250
Other Services and Charges	\$292,439	\$607,391	\$413,760	\$736,454
Capital Outlay	\$0	\$0	\$0	\$0
Debt Service	\$0	\$846,764	\$846,764	\$80,167
	\$2,487,947	\$3,777,728	\$3,558,597	\$3,182,356

Total 2016 Budget by Object

