



**RFQ-JN-15-25
ADDENDUM 1
PROSPECT PARK RENOVATION:
DESIGN DEVELOPMENT SERVICES**

DATE: September 22, 2015

FROM: Jennifer Nellis, Purchasing Agent

A handwritten signature in blue ink, appearing to be "JN", is written over the name Jennifer Nellis.

PROPOSALS DUE: THURSDAY, OCTOBER 1, 2015, BY 4:00 P.M. OUR CLOCK

The following information is provided to all prospective offerors and is hereby made a part of the above-referenced proposal documents. **Proposers must acknowledge this Addendum 1 with their submittal.** This addendum is a total of three pages.

CLARIFICATION, ADDITIONAL INFORMATION, CHANGES:

Clarification:

The address for the Lovejoy property is 4301 Pierson St.

Change the following renovation requirement for the Lovejoy property:

From-

Replacement the existing 4 foot tall wire fence on the east side of the property with new fencing as per flood plain regulations.

To-

Replace the existing 4 foot tall wire fence on the east and south sides of the property with new fencing as per flood plain regulations, and remove the existing fence on the west side.

Additional information:

The City has asbestos testing information for the Berbert House. This information will be shared with the awarded design firm as plans are made for demolition and site renovation, if demolition is approved by City Council.

Interested Bidder Questions:

1. **Question:** Are there accurate "as-built" Record Drawings for the existing irrigation system and are they available for review prior to the SOQ submittal date?

Answer: There are no accurate "as-built" Record Drawings for the existing irrigation for the ballfield areas. They exist for the Berbert House/tennis court area on the north end of Prospect Park.

2. **Question:** What is the current water source for the existing irrigation system (i.e. potable, raw water from the on-site Prospect Lake, other) and is that water source intended to remain operational for the renovated system?

Answer: The current water source for the existing irrigation system is non-potable water from Prospect Lake which is fed by the Lee and Baugh Ditch. It is intended to remain operational for the renovated system.

3. **Question:** If the existing water source is to remain operational, is it sized properly to accommodate the additional park area or will it require upgrades to meet the build-out demands and water window parameters?

Answer: The pump and motor (10 HP GE PE) were replaced in 2013 and performs adequately at this time. New demands could be met with water window scheduling, but irrigation design should also take increased acreage and pump size into account.

4. **Question:** If raw water is used, does the city have the appropriate water rights in place to service the build-out park renovations?

Answer: There is an existing pump system on the west side of Prospect Lake in the Expansion area that presently waters the large turf area. Startup irrigation to establish planting beds near the Clear Creek Trail is not in use so there should be enough water to service the build-out park renovations. The City does have shares on the Lee and Baugh Ditch and is second to Molson-Coors in appropriate water rights. The Lee and Baugh Ditch is in the process of installing metering devices on the ditch which flows at approximately 3.5 c.f.s. and it is not known how this will affect future flows into Prospect Lake.

5. **Question:** Is there an existing irrigation pumping system that will continue to be used for the renovated system, or is a new irrigation pumping system anticipated as part of this project work.

Answer: The existing pumping system could continue to be used for the renovated system depending on upgrades that may need to be made to either the electrical or pump sizing which are not known at this time. For clarification, the existing pump system on the west side of Prospect Lake is totally separate from the pump system on the east side of the lake to be used on this project.

6. **Question:** Does the city have a central control system in place that is currently servicing this park, or is a control system upgrade to meet current city standards anticipated for this project?

Answer: The City does not presently have a central control system that services Prospect Park for irrigation. It is anticipated that a control system upgrade would be included in this project.

7. **Question:** For the required forms, is only the primary firm required to fill these out or all sub-consultants as well?

Answer: Yes, only the primary firm is required to fill out these forms. If awarded, the consultant is responsible for certifying that sub-consultants meet the standards.

8. **Question:** For the qualifications of the firm section of our submittal; on questions such as A.1 and A.7, should we provide this info only for the primary firm or include all sub-consultants?

Answer: This is your opportunity to present qualifications of your team. If the information is relevant, please include it.

9. **Question:** What time of public process will be required?

Answer: The public process will include two public meetings.

- 1) To show initial concept plan and receive input, and
- 2) To show final plan.

The Park Commission and City Council will be invited to these meetings to get their input.

10. **Question:** What type of City approval process will this project go through?

Answer: The project approval process will include two meetings.

- 1) Park Commission final plan presentation at a study session and
- 2) Commission will recommend approval to City Council.

Combined questions 9 and 10, there will be 4 meetings.

11. Question: Will the Berbert House demolition City Council vote happen before the RFQ consultant selection is made?

Answer: No, the request for demolition will occur when there is a concept plan to show what the area will look like where the house now stands.

12. Question: Will short listed firms be able to ask more questions prior to interviews?

Answer: Yes.

Visit the City website for bid documents, addendum, project updates at www.ci.wheatridge.co.us

POINT OF CONTACT: Jennifer Nellis, Purchasing Agent, jnellis@ci.wheatridge.co.us or fax 303-234-5924 or phone 303-235-2811. Do not contact the user department or evaluation committee.