



**RFP-16-11
ADDENDUM 2
ADA TRANSITION PLAN CONSULTING SERVICES**

DATE: April 5, 2016
FROM: Jennifer Nellis, Purchasing Agent 
PROPOSALS DUE: Thursday, April 14, 2016 by 4:00 PM our clock

The following information is provided to all prospective proposers and is hereby made a part of the above-referenced proposal documents. **Proposers must acknowledge this Addendum 2 with their submittal.** This addendum is a total of two pages and includes a reference to a pdf file – Transit_BenchShelter.pdf.

CLARIFICATION, ADDITIONAL INFORMATION, CHANGES:

Question: Regarding the RFP for ADA Transition Plan Consulting Services, RFP-16-11, can you please clarify the following? Thank you in advance for your assistance.

- Is a graphical front cover with photos, proposal title, and date excluded from the page limit?
- Is a one-page cover letter excluded from the page limit?
- Are the two samples requested in section 3 on page 7 excluded from the page count?
- Are tabbed divider sheets for each major section required, and if so, are they excluded from the page count?
- The top of page 7 of the RFP lists the major forms to be completed by proposers. Where/in what order in relation to the other major proposal sections should the completed forms be inserted?
- Are the completed forms excluded from the page limit?

Answer: The intent of limiting the number of pages is to keep all proposals similar in the way information is presented. All the items listed above are important, and since we have been so specific, I can appreciate the questions, however I do not want to create more restrictions. Therefore, the total page count for this RFP can be *approximately 75 – 100 pages, inclusive of tabs, covers, cover letters, and forms.* The two samples should be edited to approximately 20-25 additional pages each, and are intended to demonstrate writing style, formatting, typical representations of graphs or charts, approach to the project and summary information. Thus, the total page count might be as much as 150 pages. Please include the required forms in the first section following your cover letter. The order of the forms is not significant.

Question: How many miles of bike paths in the scope?

Answer: Zero. Bike paths are not included in this scope. The City is in the process of updating the Bicycle / Pedestrian Master Plan as a separate project.

Question: How many miles of sidewalk in the scope?

Answer: For the purpose of this project, sidewalks are NOT included in the current scope.

Question: How many bus stops in the scope?

Answer: There are 106 benches and 42 shelters to be included in this scope. A map is also provided with this addendum. See posted attachment [Transit_BenchShelter.pdf](#).

Question: Are intersections/curb ramps not included in the previously collected data (for example, the SW corner of 46th Ave & Zephyr St or the NW corner of 35th Ave & Estes St), within the scope of the project?

Answer: It is possible that some intersection/curb ramps were missed when the data was collected. As those are identified, by City staff, the consultant, or anyone else, City staff will collect and provide the new data to the awarded consultant for inclusion in the final report.

Question: Please clarify the scope of work in regards to the ADA Transition plan. Are you looking for a current deficiency of length and width of sidewalk and ramps in the city which need to be repaired and or constructed in the City, as well as a Time Line and Cost to complete this task. This is also known as a GAP Analysis.

Answer: The City is NOT looking for a GAP Analysis for length and width of sidewalks in the city. The City is focused on the ramps and has internally reviewed the collected ramp data. A deficiency report has been generated, and the City is requesting that the selected consultant perform a quality review of all the data collected and the deficiency report, the established criteria, and a percentage of the actual field data. Following that quality check, cost estimates for suggested improvements are requested. The resultant ADA Transition Plan document should also include suggested priorities for implementation of the Plan. The consultant will also be making recommendations and comments as to the effectiveness or need for policy and procedures related to ADA accessibility.

Question: What percentage of the City Right of Ways (sidewalks/ramps) have been identified by city personnel already? How many curb ramps are in the City and how many have been observed?

Answer: The City has approximately 1830 curb ramps. We feel that about 99% of the ramps have been identified and included in the database.

Question: Is there an internal City Committee we will be working with to identify ROW.

Answer: The City does not have a formal committee. For purposes of this scope, the Consultant will work with City staff from the Public Works Engineering Division.

Visit the City website for bid documents, addendum, project updates at www.ci.wheatridge.co.us

POINT OF CONTACT: Jennifer Nellis, Purchasing Agent, jnellis@ci.wheatridge.co.us or fax 303-234-5924 or phone 303-235-2811. Do not contact the user department or evaluation committee.