



**RFB-17-24
ADDENDUM 2
TOWING and IMPOUND SERVICES**

DATE: October 13, 2017
FROM: Jennifer Nellis, Purchasing Agent 
BID DUE DATE: October 19, 2017 BY 1:00 P.M. OUR CLOCK

The following information is a part of the above-referenced bid documents. **Bidders must acknowledge this Addendum 2 with their bid.** This addendum is four pages including Revised Attachment C the Price Schedule and Checklist.

CLARIFICATION, ADDITIONAL INFORMATION AND CHANGES:

ADDITIONAL INFORMATION:

The City requires that Contractor staff, including tow truck operators, be dressed appropriately. Please provide company standards for on-duty attire. Do you provide or require that employees wear shirts or jackets with the Company logo?

See next 3 pages for bid submittal price schedule form.

Visit the city website for bid documents, addendum, and project updates www.ci.wheatridge.co.us

POINT OF CONTACT: Jennifer Nellis, Purchasing Agent, jnellis@ci.wheatridge.co.us , fax 303-234-5924, or phone 303-235-2811. Do not contact the requesting department.

City of Wheat Ridge

ATTACHMENT C

Revised for Addendum 2

RFP-17-24 TOWING and IMPOUND SERVICES

Price Schedule / Checklist

Public Utilities Commission requirements for record keeping, authority, maximum rates and disclosure of rates for tows, drop charges, storage, and release shall apply to all bidders. Disclosure of Rates and Charges (6510) requirements apply, as further defined Rates and Charges (6511).

Prices specific to this bid are required for bid award purposes and may not exceed those required by the PUC.

Bidder/Company Name _____

Address of Storage Lot _____

Phone at Storage Lot _____

PUC Towing Permit Number _____

1. Number of regular tow trucks _____
2. Number of heavy duty tow trucks (with immediate access to) _____
 - a. Capacity _____
3. Hours of operation of storage lot.
 - a. Monday through Friday _____
 - b. Saturday _____
 - c. Sunday _____
 - d. Holidays _____
4. Location of storage lot – in miles from 7500 West 29th Ave., Wheat Ridge, CO.

5. Average travel time to storage lot from 7500 West 29th Ave., Wheat Ridge, CO.

6. Average Response Time to the site:

7. Acceptable Methods of Payment

Cash	Yes _____	No _____
Personal Check	Yes _____	No _____
Credit Cards	Yes _____	No _____

If yes, specify which cards your business will accept – Visa, Master Card, American Express, etc. _____

8. Rates and Charges

Drop Charge:

For a motor vehicle with a GVWR less than or equal to 10,000 pounds \$ _____

For a motor vehicle with a GVWR greater than 10,000 pounds and less than or equal to 19,000 pounds \$ _____

For a motor vehicle with a GVWR greater than 19,001 pounds and less than or equal to 33,000 pounds \$ _____

For a motor vehicle with a GVWR greater than 33,000 pounds \$ _____

PPI towing rates consisting of up to four elements: a base rate for the tow; a mileage charge including any applicable fuel surcharge; a charge for vehicle storage; and a charge for release from storage

For a motor vehicle with a GVWR less than or equal to 10,000 pounds \$ _____

For a motor vehicle with a GVWR greater than 10,000 pounds and less than or equal to 19,000 pounds \$ _____

For a motor vehicle with a GVWR greater than 19,001 pounds and less than or equal to 33,000 pounds \$ _____

For a motor vehicle with a GVWR greater than 33,000 pounds \$ _____

Towing rates for law enforcement ordered tows and recovery operations are to be calculated on an hourly basis, per required towing or recovery vehicle, with no additional fees, charges, or surcharges permitted, except as identified below:

Hourly rates for tow truck and driver, billable in 1/4 hour increments after the first hour, for the towing or recovery of:

\$/tow truck

For a motor vehicle with a GVWR less than or equal to 10,000 pounds \$ _____

For a motor vehicle with a GVWR greater than 10,000 pounds and less than or equal to 19,000 pounds \$ _____

For a motor vehicle with a GVWR greater than 19,001 pounds and less than or equal to 33,000 pounds \$ _____

For a motor vehicle with a GVWR greater than 33,000 pounds \$ _____

For a motor vehicle requiring the use of a Heavy Rotator (60+ tons) per hour \$ _____

Tow rates from a storage facility, when directed by a law enforcement officer who is performing an accident reconstruction or stolen vehicle investigation:

For one additional hookup \$ _____

Per hour waiting time \$ _____

Storage for nonconsensual tows.

Storage charges may accrue from the time a vehicle is placed in storage and shall not exceed the following rates based on a 24-hour period or any portion of a 24-hour period:

For a motor vehicle with a GVWR less than or equal to 10,000 pounds \$ _____

For a motor vehicle with a GVWR greater than 10,000 pounds \$ _____

Storage charged according to the motor vehicle's length, including the tongue of a trailer, on a per foot basis or portion thereof. \$ _____

Storage charges for abandoned motor vehicles, subject to PUC rules and limits.

For a nonconsensual tow, the maximum additional charge for release of a motor vehicle from storage or access to a motor vehicle in storage at any time other than the carrier's business hours \$ _____

CHECKLIST of items completed, signed and submitted with your bid in this order:

_____ BIDDER INFORMATION FORM

_____ ILLEGAL ALIEN CERTIFICATION FORM

_____ CONTRACTOR QUALIFICATION FORM

Including:

_____ Minimum of three (3) references

_____ List of major equipment, facilities

_____ Map showing proximity to 7500 West 29th Ave., Wheat Ridge

_____ Current P.U.C. License (Bids submitted without P.U.C. License will be considered non-responsive, and will be disqualified.)

_____ Written statement assuring ability and intent to satisfy insurance requirements. (Proof of insurance will be required at time of award.)

_____ List of other government agencies currently contracting with your firm

Other Documents (not required) such as:

_____ Sample of Invoice

_____ Personnel Handbooks, Safety Records, Dress Code, etc.

_____ Document Release Procedures

_____ ATTACHMENT A - Rules and Regulations for the Licensing and Operation of Licensed Tow Operators in the City of Wheat Ridge, Colorado

_____ ATTACHMENT B – COLORADO DEPARTMENT OF REGULATORY AFFAIRS – Public Utilities Commission CCR 723-6 Part 6 Rules Regulating Transportation by Motor Vehicle Decision No. R17-0273

_____ Revised ATTACHMENT C – Price Schedule and Checklist