



**RFP-19-15**  
**ADDENDUM 1**  
**44<sup>th</sup> AVENUE SUB-AREA PLAN**  
**CONSULTING SERVICES**

**DATE:** September 9, 2019

**FROM:** Jennifer Nellis, Purchasing and Contracting Agent

**PROPOSALS DUE: THURSDAY, SEPTEMBER 26, 2019, BY 4:00 P.M. OUR CLOCK**

The following information is provided to all prospective offerors and is hereby made a part of the above-referenced proposal documents. **Proposers must acknowledge this Addendum 1 with their submittal.** This addendum is a total of 13 pages.

**CLARIFICATION, ADDITIONAL INFORMATION, CHANGES:**

**Attached documents include:**

- 3-page Sign-In sheets from the mandatory meeting held on September 5<sup>th</sup>,
- 9-pages of the PowerPoint slides from that meeting.

Visit the City website for bid documents, addendum, project updates at [www.ci.wheatridge.co.us](http://www.ci.wheatridge.co.us)

**POINT OF CONTACT:** Jennifer Nellis, Purchasing Agent, [jnellis@ci.wheatridge.co.us](mailto:jnellis@ci.wheatridge.co.us) or fax 303-234-5924 or phone 303-235-2811. Do not contact the user department or evaluation committee.

**MANDATORY PRE-PROPOSAL MEETING SIGN-IN SHEET**

**DATE & TIME:** THURSDAY, SEPTEMBER 5, 2019, AT 11:00 A.M. LOCAL TIME  
**LOCATION:** CITY HALL, PD TRAINING ROOM  
**BID NO. & PROJECT:** RFP-19-15, 44<sup>th</sup> AVE SUB-AREA PLAN CONSULTANT  
**PROPOSAL DUE DATE/TIME:** THURSDAY, SEPTEMBER 26, 2019 BY 4 P.M. OUR CLOCK

**City representatives:**  
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**Attendees (please print)**

Name	Company Name	Phone Number And Email
Cheney Bostic	Studio Seed Urban Design + Planning	cbostic@studioseed.org 303-884-0962
MARK DELAFOREE	MIG	mdelatorre@mig.com.com 707.440.9200
Britt Palmberg	Rick Community Planning	bpalmberg@rickengineering.com 303-537-8029
DREW PARKER	HDR, Inc.	drew.parker@hdrinc.com 303-318-6346
EDIE ADAMS	OLSSON	eadams@olsson.com 720.201.2444
MARK WEEF	WEEF + ASSOC.	mark@weefassoc.net 720.443.9672

## Attendees (please print)

Name - Print	Company Name	Phone Number And Email
Arleem Taiwah	Arland and Use Economics	170.244.7678 atainaki@arlandllc.com
Randall Navarro	THK Associates	(303) 770-7201 rnavarro@thkassoc.com
Andrew Ratchford	Green Gruen + Associates	720-583-2856 ARATCHFORD@GGRASSA.COM
John Eddy	Martin Martin Consulting	303 949 8893 jeddy@martinmartin.com
Jana McKenzie	Logan Simpson	970-449-4100 jmckenzie@logansimpson.com
RYAN SOTRAKIS	DIG STUDIO	720.328.1986 ryan_sc@digstudio.com
Megan Keith	AECOM	720-709-3692 megan.keith@aecom.com
Kary Flierl	Katalyst Inc	949-514-4026 kary.flierl@katalystinc.com
<del>RICH FIERL</del>	<del>KATALYST INC.</del>	<del>949-375-0519 richard.fierl@katalystinc.com</del>
Heath Mizer	CIVITAS	303.571.0053 hmizer@civitasinc.com



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**Attendees (please print)**

Name	Company Name	Phone Number And Email
Scott Jardine	SEH, Inc	720 540 6850 sjardine@sehinc.com
Elizabeth Stagnaro	DTJ Design	303 443 7533 estagnaro@dtjdesign.com
Whitney Summers	DTJ Design	(303)443-7533 wsummers@dtjdesign.com

# **44<sup>th</sup> Ave Subarea Plan Consulting Services**

**RFP-19-15 Pre-RFP Meeting**

**September 5, 2019  
11:00am**



# Agenda

- Staff Introductions
- Project Overview
- Schedule
- Timeline, Budget & Deliverables
- Q&A



# Staff Introductions

- Purchasing Staff
- Community Development Staff
- Public Works Staff

# Project Overview

- Related Long Range Planning Efforts
  - Fruitdale Subarea Plan, 2007
  - Envision Wheat Ridge, 2009 Comprehensive Plan Update
  - 2018/19 Update of the Neighborhood Revitalization Strategy (NRS)



## Priority Recommendations

### CORRIDORS

- 1 Finalize and fund streetscape improvements on 38th Avenue.
- 2 Complete design and reconstruction for Wadsworth Boulevard.
- 3 Complete corridor plan for 44th Avenue from Wadsworth to Youngfield.

## Summary of Priorities





# Scope of Work

1. Project Management
2. Public Engagement
3. Subarea Plan
4. Technical Quantitative Analysis
  - a. Market Study
  - b. Potential for Change Analysis
  - c. Traffic Analysis
5. Action Plan

# Proposed Selection Schedule

- Sep 12, 2019 by Noon – Deadline for Questions
- Sep 17, 2019 – Final Addendum Issued
- **Sep 26, 2019 by 4:00 pm – Submittal Due**
- Oct 7, 2019 – Short List Selected
- Week of Oct 18, 2019– Interviews
- By Nov 12, 2019 – Finalize Contract
- Dec 9, 2018 – City Council Meeting
- Spring 2020 – Issue Notice to Proceed

# Timeline, Budget & Deliverables

- Kick off March 2020
- Project completion by March 2021
- Budget: Not To Exceed \$150,000
- Deliverables:
  - Project Website
  - Community Engagement Plan
  - Subarea Plan and Appendices
  - Action Plan
  - Digital Files
  - 5 Hard Copies

# Important Stuff

- Forms
  - Proposer Information
  - Illegal Aliens Certification
  - Non-Discrimination
  - Insurance Agreement

# Final Thoughts

- Questions & answers will be included in an addendum