

**CITY OF WHEAT RIDGE  
CULTURAL COMMISSION**

**MINUTES**

**Wednesday, February 9, 2022  
6:00 p.m.**

**(Via Zoom Virtual Meeting)**

**Item 1 – Call to Order**

Vice Chair Milly Nadler called the meeting to order at 6:01 p.m.

**Item 2 – Introductions – Members and Guests**

Members present: Cindy Anderson, Lindsay Burney, Celia Daly, Nancy Dragani,  
Maru Garcia, Kathleen Martell, Milly Nadler, and Kathy  
Plummer

Members absent: None

Guests: None

Staff: Susan Anderson, Recreation & Facilities Manager  
Wheat Ridge Parks & Recreation Center Department

**Introductions**

Vice Chair Nadler welcomed everyone to the meeting. Brief introductions were given by all commissioners.

Newest commission member, Cindy Anderson, was welcomed to the commission and stated her appointment has not been approved by City Hall as of yet.

**Item 3 – Approval of Minutes**

Commissioner Martell made a motion to accept the minutes of January 12, 2022, as written. Commissioner Garcia seconded the motion, all accepted and approved.

**Item 4 – Unfinished Business**

### **Performances in the Park (Nadler)**

Vice Chair Nadler stated the contract with Face Vocal Band has been signed for this summer's music event that the commission will be sponsoring. They are excited to have the same band return as they were such a big hit last summer.

### **Recreation Center Mural Project (Anderson)**

Susan Anderson reported the deadline has passed and only three wall art submissions were received for the mural project that the commission will have to approve. She stated they could extend the deadline to allow more time to submit applications or just go with the three submissions received. She explained for the benefit of the new commissioners that one mural will be located in the Recreation Center swimming pool area on the blank wall facing south between the windows and the other mural will be located in the Children's Pavilion with supplies being furnished to the artists. The contest was open to adult and youth artists with 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place winners. First place winner will be awarded an annual Recreation Center pass, 2<sup>nd</sup> and 3<sup>rd</sup> place will receive two (10) punch cards. Also, the wall art will have to be on display for one year. The three artists' submissions/visions for the wall art were shared with the commission. Susan stated they could start the process over again for the youth portion as no applications were received and to also reach out to the high school and middle schools. It was decided to use the three adult submissions and have the youth submission separate. The youths will submit their artwork during spring break which would allow them more time to work on the mural during the summer. Hopefully there will be more interest as it will allow students extra time to work on their wall art during the summer break. There was a discussion about the commission's contacts to advertise and promote the project. Facebook was used to reach out to several Wheat Ridge groups and it was posted on the commission's Facebook page as well.

Another thought was to have the youths work on the smaller wall which may be more appealing and not as intimidating than a larger work area. Wheat Ridge Art League will be contacted as well. The dates will be March 12-16 for the adult mural wall and March 17-25 for the selection committee to decide on 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place winners. Susan will prepare a new proposal for the youth mural portion for the commission's approval.

Action items: Commissioner Plummer will take photos of the adult artwork when the project starts in March. Vice Chair Nadler will post the information on Facebook. Commissioner Anderson will contact high schools and Everitt Middle School for any interest.

### **Localworks Liaison**

Commissioner Burney volunteered to be the commission's liaison with Localworks as she already partners with them on many projects through her job at the hospital. Commissioner Daly was in agreement that she take over that role and all approved.

### **City Website Calendar Subscribers (Anderson)**

Regarding the city website calendar, upcoming events are publicized, but the calendar also has a function for viewing what events are happening in the city and the viewer has the option to select "subscribe" and "notify me" to receive future events.

### **Wheat Ridge Reads (Garcia)**

Commissioner Garcia provided the following report:

She stated that it was a great learning experience. For next year, will start planning in advance as she did not have enough time this year. Experienced problems due to COVID and the attendance was not very good. This year's book was great but is targeted for teenagers. Unfortunately, the high school did not participate. For next time, she will propose the books for selection and will read the books in advance. In addition, will update their planning notes for next year's event. She also suggested to start with the book selection in March; contact the author for his/her availability in July; contact the high school/businesses in September/ October; and start promoting the book in November, with distribution to the Little Libraries as well. She recommended to have the same book author for teenagers next year since the author's book was so easy to read as it is targeted for young adults.

Vice Chair Nadler suggested to offer two books - one for adults and one for teenagers in the future. Commissioner Martell stated her contact will be sending her several databases of Colorado regional authors that she will share with the commission before the March meeting. Hopefully that information will assist in finding a good book/author to select for the program.

This topic will be added to the agenda for March.

### **Item 5 – New Business**

#### **Election of New Chair/Vice Chair**

Vice Chair Nadler asked if anyone was interested in the Chair position. She explained that it involves overseeing the commission meetings, reviewing the agenda/draft minutes, and communicating events/issues with the commission and city staff liaison. Vice Chair Nadler stated that she was not interested in the

position. There was discussion about who would fill in as Chair and maybe to have the elections in April. Commissioner Dragani nominated Commissioner Daly, Vice Chair Nadler seconded the motion, all accepted and approved. Commissioner Daly stated she would accept the position temporarily as she has a lot of other commitments right now but would help out for several months on an interim basis.

Vice Chair Nadler officially resigned as Vice Chair and after discussion, Commissioner Plummer nominated Commissioner Martell for Vice Chair, Nadler seconded the motion, all accepted and approved. Commissioner Nadler will remain as a consultant. Also, Susan explained that each commission is required to have a chairperson. If a chair is not assigned, then the city staff liaison will have to assign a chair; so, this is great that the commission has a new interim Chairperson and a new Vice Chairperson.

### **Garden Tour (Martell)**

Commissioner Martell reported they have discussed in the past to have a garden tour and she would like to proceed with that idea but was unsure how to go about that and what is the process to get that started. Commissioner Nadler shared that in the past they had minimal expenditures but will need to print brochures for the event that will cost money but can make up that cost in the ticket price. The last time it was held was in 2018, the first one being in 2011 hosted by the commission. Also, it is best not to have it when a lot of other events are going on. Commissioner Burney suggested that it could be promoted as an educational type of adventure for those that are not true gardeners. Commissioner Martell will start planning, checking the calendar schedule, and will do some outreach before the next meeting.

### **Communications Plan 2022 (Daly)**

Commissioner Daly discussed their updated Communications Plan which was sent to everyone, and she had questions about the best way for people to contact the commission since not everyone uses Facebook. She stated that the commission is limited on what they can share on the city website. She asked who manages the commission's email inbox and if there was an email list to use for special events. Commissioner Nadler shared that the city publicizes the events using the email list that they have on file. Commissioner Nadler monitors the email box and would appreciate for someone to take over that responsibility. Commissioner Daly offered to take over the email box for the commission. There was discussion about doing a better job in promoting upcoming events and ways to get the word out to people. Commissioner Nadler shared that it has to go through the City's Public Information Officer for approval and the commission needs to be careful about not overstepping their boundaries with Sara. Commissioner Burney offered her support to put

together information to send forward when advertising events for the Commission. Commissioner Daly also asked about advertising the commission meetings for the public since the meetings are held virtually right now but the website states open to the public. Susan stated they will need to ask Sara about that and the information the Commission would like to post on the website. Commissioner Dragani asked about the Zoom virtual environment for the monthly meetings and is that indefinite, when do they meet in person? Susan stated the mask mandate has been lifted in person, but they still cannot have a meet and greet in the meeting rooms. Commissioner Nadler stated once the mandate goes away, then it will be up to the commission to decide to meet in person. Also, Commissioner Garcia is the liaison for Wheat Ridge Creates. A question was asked about recent contacts with Localworks. Commissioner Burney stated that she met with Kate on Friday and Tuesday, and her last day at Localworks is Friday. A goodbye reception is planned for her this Friday from 9-10:30 a.m. at Stylus & Crate, so anyone is welcomed to wish her well. Jeremy Schwartz from Localworks is a recent hire, started in late November/early December as a Program Coordinator, will be assuming an interim role for Kate's position and Jake who is an Event Coordinator, will be helping out as well. The Board will be looking at filling that Executive Director position soon. She stated they work closely with Localworks and help sponsor many of their events.

### **Item 6 – Future Agenda Items**

Commissioner Martell asked if they could change the meeting date for next month's meeting as she has a conflict and meets with Regenerate Wheat Ridge at the same time every month and can't make all the meetings. Everyone was in agreement to meet March 8<sup>th</sup> instead of March 9<sup>th</sup> to accommodate Commissioner Martell's schedule.

### **Item 7 – Commissioner Comments**

Commissioner Dragani: Thank you Milly for stepping up to chair the meeting. You have done an awesome job. Your history and knowledge of the commission has been invaluable to me.

Commissioner Burney: Nothing else to add but agrees with Kathleen for alternative meeting dates as Wednesday's are hard to make the meetings for her. She only can make it work virtually because she has "Kiddo Care" the same time as the commission meeting.

Commissioner Martell: Thank you Milly for your help in filling in as Chair and stepping down as Vice Chair so I can get the experience. Excited for the upcoming

year because we will do some really cool stuff.

Commissioner Plummer: What a great group, the way everyone works so beautifully together to get it done. Thank you to Cindy for volunteering to do those things and excited to work with you, a lot of energy, thank you so much.

Commissioner Anderson: No comments.

Commissioner Daly: Departed before the meeting concluded.

Vice Chair Nadler: Thank you everyone. This is such a great group to work with and looking forward to all the things that we are going to accomplish. For the new commissioners, let me know when you receive your binders so we can set up a meeting.

**Item 8 – Adjournment**

Vice Chair Nadler adjourned the meeting at 7:29 p.m.