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**Office of the City Manager  
City of Wheat Ridge, Colorado  
Order 2020-2**

**Order implementing temporary relief from certain city requirements for outdoor business functions, building permits and liquor license premise modifications**

Pursuant to the authority granted me by Resolution No. 16, Series of 2020 on March 20, 2020, and the consensus direction of the Wheat Ridge City Council during its study session of May 18, 2020, I hereby issue this Order implementing temporary relief from certain City requirements for outdoor business functions, building permits and liquor license premise modifications.

This Order is needed to assist businesses in the City to remain viable during the existence of state and county public health orders that limit business activity as it relates to permitted customer interactions. The purpose of this order is to facilitate, within the limitations of good health practices during the Covid 19 pandemic, the operation of retail business operations outdoors.

Attached to this Order and fully incorporated herein by this reference as **Appendix 1** is a set of guidelines describing the scope of the temporary relief from City requirements permitted by this Order. The Appendix describes the classes of City regulations which are being temporarily waived or modified by this Order in connection with three kinds of operations:

1. Outdoor Operations, including use of tents, patios, and outdoor displays, and various permitting requirements in association therewith;
2. Liquor licensed premises, and in particular modification of premises to allow outdoor service areas, on public and/or private property; and
3. Indoor building modifications to increase safety for employees and customers in the interactions permitted under the relevant public health orders.

This Order is subject to the following limitations:

1. The waiver and/or modification of City requirements described in the Appendix is the maximum waiver or modification permitted by this Order.
2. This Order shall be implemented by: (i) the Community Development Director for waivers and modifications of any provision of the City's zoning and Building codes; (ii) by the Public Works Director for waivers and modifications of Chapter 21 of the Code (streets and sidewalks); and (iii) by the Director of Administrative Services, in coordination with the Office of the City Clerk, for waivers to the procedures for modification of liquor licensed premises. These persons may act through designees, as necessary.
3. Any appeal or objection to the scope of the waiver and modifications authorized hereby shall be decided by the persons listed above; appeals from their decisions shall be to me, and my decision shall be the final decision of the City in the matter. All appeals shall be made in writing (e-mail preferred).

4. The City reserves the right to modify or revoke any waiver, modification, or permit issued under this Order if the City reasonably believes any person or business owner is violating any of the restrictions contained herein or in the issued waiver, modification or permit.
5. This Order, and the guidance contained in Appendix 1, may be modified or terminated, in whole or in part, by me at any time.

This Order is necessary to reduce the spread of COVID-19, enable social distancing, and support the City's businesses and economy. The Order shall go into effect as of May 20, 2020, and shall expire at midnight on October 31, 2020, unless it is earlier terminated or extended.

Questions concerning this Order may be directed to the Office of the City Manager.

GIVEN AND SIGNED this 20th day of May 2020.

A handwritten signature in black ink, appearing to read "Patrick Goff", written over a horizontal line.

Patrick Goff, City Manager

**Order No 2020-2  
Appendix 1  
Safer at Home Business Guidance  
[attached]**